

**ADDRESS:**

1871 Old Main Drive  
Shippensburg, PA 17257-2299

**ADMISSIONS:** 800-822-8028

**EMAIL:** [admiss@ship.edu](mailto:admiss@ship.edu)

**WEB-PAGE:** [www.ship.edu](http://www.ship.edu)

**TRANSFER ADMISSION REQUIREMENTS**

Candidates for eligibility to full-time admission as transfer students must satisfy one of the following categories.

**A. Less than 12 credits of transferable credits**, as determined by Shippensburg.

1. Cumulative GPA from all college transcripts must be a minimum of 2.0 on a 4.0 scale.
2. Official transcripts from all colleges/universities attended sent to Shippensburg's Admissions Office. D grades are not transferable.

3. High school transcripts and SAT scores sent to Shippensburg's Admissions Office.

OR

**B. 12 or more transferable credits**, as determined by Shippensburg.

1. Cumulative GPA must be a minimum of 2.0.
2. Official transcripts from all colleges/universities attended must be sent to Shippensburg's Admissions Office. D grades are transferable for non-major courses.
3. All General Education courses up to 45 hours will transfer, which satisfies required competencies or general education categories A-E.

Some majors require prerequisite courses or a minimum GPA prior to transferring. Applicants who meet the criteria for admission but who cannot be accommodated in the major of choice will be permitted to select another major or defer admission until a later date.

**C. If transferring with an Associate Degree from Allegany College:**

1. Minimum of 2.0 GPA is required except for designated curriculum. Students are guaranteed admission unless capacity limits are reached or special program GPA requirements are not met.
2. SAT's and high school transcripts are not required.
3. D grades are transferable.

4. All General Education courses up to 45 hours will transfer ,which will satisfy required competencies or general education categories A-E.

Some majors at Shippensburg require a higher GPA for admission to the program. Visit [http://www.ship.edu/admiss/transfer\\_adv/Passport.html](http://www.ship.edu/admiss/transfer_adv/Passport.html) for details.

## **APPLICATION DATES**

Students should apply for admission no later than one semester prior to the semester in which they plan to attend. Shippensburg admits students on a rolling basis, meaning as students applications are completed, they are evaluated for admission.

For some majors such as Criminal Justice, Business and Elementary Education, transfer students are encouraged to apply as early as a year in advance. Shippensburg University uses a rolling admissions deadline which means students may apply at any time prior to the start of the semester in which they plan to enroll. Applying early is the best way to ensure a seat in your degree program.

## **GENERAL TRANSFER INFORMATION**

**No more than half of the credits (60-64) required for a baccalaureate degree may be accepted for transfer credit from 2-year or community colleges.**

Courses identified as general education courses at ACM will transfer to Ship and will either satisfy general education requirements, core major, or elective credit.

Only official transcripts, ones sent directly to the Ship's Admissions Office from other colleges, will be recognized for transfer credit.

Shippensburg only recognizes credits earned at regionally accredited institutions. Allegany College of Maryland is accredited by the Middle States Association of Colleges and Schools.

Ship will review transcripts and send students a course-by-course evaluation at the time of admission.

Any students not transferring English 101 or a college level Math with a grade of C or better will be required to complete diagnostic (placement) tests in communication and computation.

Courses in which a D grade was earned may transfer, depending upon the department at Ship.

## **SUGGESTED GENERAL EDUCATION COURSES**

The following is a suggested list of ACM courses that will satisfy the lower-level General Education Requirements of Shippensburg. Additional courses may be used to complete

the requirements. Consult your advisor or the [Student Success Center](#) or a Pennsylvania Student Services Office.

<p><b>Required Skills and Competencies</b></p>	<ul style="list-style-type: none"> <li>● <b>Eng 101</b> Freshman Composition I</li> <li>● <b>Spch 101</b> Speech Communication</li>   <li>● <b>Choose two courses</b> <ul style="list-style-type: none"> <li>○ Hist 101 History of Western Civilization I</li> <li>○ Hist 102 History of Western Civilization II</li> <li>○ Hist 103 U.S. History I</li> <li>○ Hist 104 U.S. History II</li> </ul> </li>   <li>● <b>Choose one course</b> <ul style="list-style-type: none"> <li>○ Math 102 College Algebra</li> <li>○ Math 105 Elements of Mathematics</li> <li>○ Math 119 Pre-Calculus I</li> <li>○ Math 120 Pre-Calculus II</li> <li>○ Math 200 Applied Business Calculus</li> <li>○ Math 201 Calculus I</li> <li>○ Math 216 Math for Elementary Education I</li> <li>○ Math 217 Math for Elementary Education I</li> <li>○ Math 221 Elements of Statistics</li> </ul> </li> </ul>
<p><b>Category A (3 credits)</b></p>	<ul style="list-style-type: none"> <li>● <b>Choose one:</b> <ul style="list-style-type: none"> <li>Comp 101 Computer Literacy</li> <li>Comp 233 Visual Basic Programming</li> <li>Math 102 College Algebra</li> <li>Math 105 Elements of Mathematics</li> <li>Math 119 Pre-Calculus I</li> <li>Math 120 Pre-Calculus II</li> <li>Math 200 Applied Business Calculus</li> <li>Math 201 Calculus I</li> <li>Math 202 Calculus II</li> <li>Math 216 Math for Elementary Education I</li> <li>Math 217 Math for Elementary Education II</li> <li>Math 221 Elements of Statistics</li> <li>Phil 201 Introduction to Philosophy</li> <li>Phil 202 Ethics</li> <li>Phil 204 Comparative Religion</li> </ul> </li> </ul>
<p><b>Category B: (9 credits)</b></p>	<ul style="list-style-type: none"> <li>● <b>Choose one literature:</b> <ul style="list-style-type: none"> <li>Eng 102 Freshman English II</li> <li>Eng 103 Introduction to Literature</li> <li>Eng 213 Survey of American Literature</li> <li>Eng 223 Survey of British Literature</li> <li>Eng 251 Creative Writing</li> </ul> </li>   <li>● <b>Choose two humanities from different</b></li> </ul>

	<p><b>disciplines:</b>  Art 101 Art Appreciation  Art 103 Intro. to Art Techniques  Art 112 Music Appreciation  Any Spanish course</p>
<b>Category C: (9 credits)</b>	<ul style="list-style-type: none"> <li>● <b>Choose three from different disciplines:</b>  Bio 101 General Biology I  Bio 103 General Botany  Bio 116 Human Biology  Chem 100 Elements of Chemistry  Chem 101 General Chemistry  Chem 203 Organic Chemistry  Phys 101 Introductory Physics  Phys 105 Physical Geology  Phys 106 Introductory Astronomy  Phys 201 General Physics</li> </ul>
<b>Category D: (6 credits)</b>	<ul style="list-style-type: none"> <li>● <b>Choose two from different disciplines:</b>  Econ 201 Principles of Macroeconomics  Econ 202 Principles of Microeconomics  Posc 101 American National Government  Posc 102 State &amp; Local Governments  Posc 205 Intro. to American Constitutional Law</li> </ul>
<b>Category E: (6 credits)</b>	<ul style="list-style-type: none"> <li>● <b>Choose two from different disciplines:</b>  Soc 102 Introduction to Anthropology  Psych 101 General Psychology  Soc 101 Introduction to Sociology  Geog 102 Cultural Geography</li> </ul>

**ATTENTION: Some majors may designate specific general education requirements.**

### MAJOR COURSE REQUIREMENTS

1. Check the Shippensburg academic catalog to obtain a complete list of courses required by each major.
2. Consult with your advisor, the [Student Success Center](#), or a Pennsylvania Student Services Office for course transferability information or appropriate courses for a major. Also check the courses equivalency section of [Pennsylvania Transfer Articulation Center](#) and [Shippensburg's list of course equivalencies](#).
3. Many departments require that only courses in which a C grade or better may count toward satisfaction of major requirements. Consult the Shippensburg academic catalog under the major requirements. A minimum of 2.0 average

in the major requirements is needed for graduation. Some majors may require a higher average.

## **Shippensburg University Dual Admission**

What is Dual Admissions?

The Dual Admissions Program is an advising program that gives students the opportunity to convert an associate degree into a baccalaureate degree at Shippensburg University.

When can students enroll?

- You can enroll as early as your senior year of high school, but no later than the completion of 30 college level credit hours.

How do students enroll in Dual Admissions?

Enroll in 3 easy steps:

1. Complete the dual admissions enrollment form located at <http://www.ship.edu/assets/0/153/245/246/9da81356-411b-4df2-9cd0-a98100105b12.pdf>.
2. Complete the Shippensburg University application located on the dual admissions website at [http://www.ship.edu/Admissions/Transfers/Dual\\_Admissions\\_FAQ/](http://www.ship.edu/Admissions/Transfers/Dual_Admissions_FAQ/). No application fee required
3. Return the dual admissions enrollment form and Shippensburg University application to your community college advisor (Bill Devlin-Cumberland, Robin Swindell-Bedford, or Deb Hoover-Somerset)

What is my next step?

- Your advisor will forward your dual admission enrollment form and official application to the Shippensburg University Office of Admissions, along with a copy of your transcript.
- After your information is reviewed, you will receive a packet in the mail from Shippensburg explaining the Dual Admissions Program in more detail.

If you have any questions, please contact the Shippensburg Transfer Coordinator

- 717-477-1231 or 1-800-822-8028
- Email: [admiss@ship.edu](mailto:admiss@ship.edu) or get information on the web at [www.ship.edu](http://www.ship.edu).

**Does this program guarantee you acceptance into Shippensburg and your major?**

- You must maintain continuous enrollment at your community college and meet all SU admissions requirements, including grade point average, for your intended major to be accepted. [Click here](#) for a list of these admissions requirements.

**What are the benefits of Dual Admissions?**

- Be assured a place in your major at SU, provided you meet the GPA requirements for that major.
- The \$30 application fee is waived when you apply.
- Continue your education close to home.
- Take advantage of low tuition at both institutions.
- Earn an associate's degree and a bachelor's degree from two nationally recognized institutions.
- Out-of-state students who enroll in a Dual Admissions Program and earn an associate degree at their community college qualify for a reduced out-of-state tuition. See your advisor for details.
- Receive clear semester-by-semester academic advising without wasting time and money on college-level course that do not transfer.
- Have access to library and other campus facilities at both colleges by receiving a special Dual Admissions ID card.

### **Who will advise you?**

- Your community college and Ship advisors and you will collaboratively select courses each semester. You will also receive advising guides indicating which courses you can take at your community college for both your associate's and bachelor's degrees.
- [Shippensburg's list of course equivalencies](#)
- Call the Shippensburg Office of Admissions at **(717) 477-1231 or 1-800-822-8028**

### **When do you enroll at Shippensburg University?**

- Every semester that you are enrolled in the Dual Admissions Program, the Admissions Office at Ship will receive a updated copy of your community college transcript. The semester prior to transferring, your application file will be reviewed for admission.
- If accepted, the Dean of Admissions will send you a letter of admission along with a transcript evaluation and confirmation packet.
- Return the enclosed confirmation form with your deposit check of \$100 if you are a commuter student or \$200 if you are a residential student.
- After the confirmation form and deposit are received, Admissions will mail you additional information about Orientation and the start of the semester. The College that houses your major will develop your upcoming semester schedule.

***Information listed on this Transfer Note is subject to change. Allegany College of Maryland is not responsible for any changes made by the transfer institution.***

*July 2013*