

Allegany College of Maryland
STUDENT & LEGAL AFFAIRS – Title IX

RESOURCES & SUGGESTIONS
SEXUAL MISCONDUCT & SEX DISCRIMINATION POLICY

These resources and suggestions are available to any person who has been the victim of a crime, sexual assault, relationship violence, sexual harassment, stalking, or any of the other acts prohibited by law and College policy. We want you to get the help you need. The same resources are also available to any person who has been accused of such act(s).

- ❖ **Medical Care** – Get whatever medical treatment you need; follow your doctor’s directions. ACM will cooperate with and facilitate your getting appropriate medical attention (including helping arrange transportation to the hospital). A list of local medical providers (Cumberland area) is available in the Office of Student & Legal Affairs as well as online at www.allegany.edu.
 - ❖ The nearest hospitals equipped with PHYSICAL EVIDENCE RECOVERY KITS (sexual assaults) are
 - Cumberland campus:
Western Maryland Regional Medical Center
12500 Willowbrook Road
Cumberland, Md. 21502
240-964-7000
 - Bedford County Campus:
UPMC Bedford Memorial
10455 Lincoln Highway
Everett, PA 15537
814-623-6161
 - ❖ Counseling - you can call anyone* you like or use ACM’s free program.
 - Western Maryland Health System: (240) 964-8585
*5 free personal counseling sessions/semester. Call for an appointment.
 - Family Crisis Resource Center: (301) 759-9244
 - Bedford County, Pennsylvania*: (814) 623-5166
(Bedford-Somerset Developmental & Behavioral Health Services)
 - Veterans Services (Cumberland Campus):
Contact Beth Nightengale in the Advising Center: (301) 784-5209
- + A list of mental health providers (Cumberland area) is available in the Office of Student & Legal Affairs and online at www.allegany.edu*
- ❖ Confide in a parent, spouse, relative, friend, neighbor, or other caring person in your life. You are NOT alone, and the support of others will be important in the coming days/weeks.
 - ❖ **Call 911 in an emergency; then call Campus Security at (301) 784-5555**
 - ❖ Contact Campus Security/Public Safety for assistance/services (eg., escort to class, your vehicle)
 - ❖ Exercise caution at all times and follow personal safety practices; Campus Security publishes a personal safety booklet that can be found in brochure racks all over campus, or you can get one at Campus Security (College Center #169) or the Office of Student & Legal Affairs (College Center #152). Report any problems or concerns you have right away!

- ❖ File a police report and/or contact Campus Security if feel unsafe or if are the victim of a crime. You can also seek a peace/protective order and/or file criminal charges by contacting the Court Commissioner at (301) 723-3150 or go directly to the office to file charge(s) at 123 S. Liberty Street (First Floor) Cumberland. Hours are 7am-6am Monday-Friday and 8am-4pm Saturday/Sunday.
*Pennsylvania law enforcement authorities can direct PA complainants to the appropriate court agent.

Cumberland City Police Department	(301) 777-1600
Allegany County Sheriff's Office	(301) 777-5959
Maryland State Police	(301) 729-2101
Bedford County, Pennsylvania State Police	(814) 623-6133

- ❖ Follow all directions issued by the College and/or the court.
- ❖ Cooperate with law enforcement if there is a parallel criminal investigation.
- ❖ Report any theft, loss, or property damage to your insurance company.
apply to this process.
- ❖ Think about what you can do to make the process as thorough as possible. Take time now to write a detailed statement about what happened – while your memory is fresh. Preserve any evidence you have in your possession. Provide the names and contact information for any witnesses whose information would be helpful. Consider what questions you would like to ask of the College Official(s) handling the matter and any questions you would like him/her/them to ask other parties.
- ❖ **Check your social media and device privacy settings. Block any unwelcome persons or numbers.**
- ❖ Students: Read the Code of Student Conduct – found in the Student Handbook (available online at www.allegany.edu)
- ❖ Employees: Read the Human Resources Manual – online at <http://services.allegany.edu/hr/collegehrmanual/>
- ❖ Students: Contact your instructors to manage your coursework, especially if you will be absent; contact your academic advisor and/or the Student Success Center if you find yourself struggling academically or if you need a little extra help catching up (eg., tutoring).
- ❖ Students: If you choose to withdraw from ACM, consult Admissions/Registration Office to submit the proper paperwork (taking note of dates when you can withdraw without receiving “F” grades as well as tuition refund deadlines), the Financial Aid Office to be aware of any consequences to your current and future aid packages, the Residence Life Office *if you live in Willowbrook Woods* to obtain a Request for Release Petition from your housing contract, and your academic advisor to plan how/where to continue your education elsewhere. Withdrawing from ACM may or may not result in this matter being closed without further action. No outcome regarding the disciplinary process, your student status, your housing status, or any financial obligation is guaranteed. (The same is true if you are the accused student and are ultimately dismissed from the College.)
- ❖ If you retain an attorney, the attorney may serve in the role of your advisor/support person; however, the College’s proceedings are administrative in nature, so court procedures/rules do not
- ❖ **Do NOT retaliate or take matters into your own hands!** Retaliation in any form is strictly prohibited.
- ❖ **Have faith in the process. Allegany College of Maryland is committed to being fair, thorough and prompt in addressing any safety issues. Every person is afforded due process, the opportunity to fully participate, and written communication.**