Purpose of Request for Bids: Allegany College of Maryland in Cumberland, Maryland wishes to enhance and expand Western Maryland Works (Makerspace) and is requesting bids for a feasibility study. Prospective bidders should direct questions about the specifications and scope of the project to David Jones.

Federal and private funding have been provided to support this project, and ACM must act within the College and the federal procurement guidelines to complete this project.

Services Requested (or equivalent): Vendors are requested to submit a bid for the feasibility study services listed below.

1. Draft a feasibility study to support Allegany College of Maryland’s pursuit of federal and state grant funds;
2. In creation of the study, consult with business leaders and major employers to discuss their needs regarding the space;
3. Memorialize what has already previously been completed within the space, taking into consideration ACM’s goals for future development;
4. Identify potential funding sources that could be utilized by the College for sustaining and growing the space.

For the services outlined above, up to $25,000 is available. Bidders should submit a task summary and timeframe as well as qualifications to complete the feasibility study. All of the services must be completed between January 2022 and March 2022.

Selection Process: Vendors submitting bids will be ranked according to criteria listed in this bid specification document. All written bids will be reviewed. Alternative proposals with similar, but not exact, specifications are welcome, but must be comparable in performance to the item specified.

Miscellaneous Information:
1. All costs of bid preparation shall be borne by prospective vendors.
2. All submitted bids will become the property of Allegany College of Maryland and can be revealed to outside consultants and State and Federal agencies.
3. Addenda and supplementary information sheets will be supplied only to those prospective bidders who receive this bid specification and request additional information.
Bid Submission Information: Sealed bids in duplicate should be delivered to the following address:

Western Maryland Works/Makerspace Feasibility Study
Sherry Buffenmyer, Director of Fiscal Affairs
Allegany College of Maryland
12401 Willowbrook Road Cumberland, MD 21502

All bids must be received by 4:00 p.m. on Thursday, December 16, 2021. Award of the bid will be at a later date after an analysis of all proposals. Allegany College of Maryland reserves the right to reject any or all proposals and request other proposals. Allegany College of Maryland reserves the right to accept any proposal it feels is in the best interest of the College.