ALLEGANY COLLEGE OF MARYLAND
PROJECT PROPOSAL FORM

TO: Allegany College of Maryland

RE: RFP for BPM059616
ACM Workforce Development and Training Center Renovations

FROM: _____
(I/We)

_____
(Company's Name)

The undersigned, having examined the RFP prepared to Allegany College of Maryland, do hereby offer to provide construction services for the Workforce Development and Training Center Renovation, including addenda issued prior to date of receipt of proposals which is/are acknowledged via signature below.

A. SUBMITTAL OF PROPOSAL

By submitting a proposal, the undersigned also hereby agrees that from its review of the RFP and attachments, the firm fully understands the intent and purpose of the documents and conditions of submitting a proposal. Claims for additional compensation and/or extensions of time because of the firm's failure to follow the foregoing procedures, and to familiarize itself with the contract documents and all conditions which might affect the Work, will not be allowed.

B. ACCEPTANCE OF PROPOSAL

The undersigned agrees that this proposal may be held by the College for a period not to exceed 150 days from the date stated for opening of proposals. If written notice of acceptance of this proposal is mailed, telegraphed, or delivered to the undersigned within the time noted above, after the date of opening of proposals, or at any time thereafter before this proposal is withdrawn, the undersigned agrees that it will execute and deliver a contract in the form prescribed by the College in accordance with the proposal as accepted. It is understood and agreed that the College reserves the right to award the contract in its best interests, to reject any and all proposals, to waive any informalities in the proposals, and to hold all proposals for the period noted above.

C. TIME FOR COMPLETION OF WORK

The undersigned agrees, if awarded the contract, to complete the contract Work within the time frame agreed upon. **It is the desire and intent of Allegany College of Maryland to have this project completed by June 23, 2028**.

D. DECLARATION OF INTENT

I/We, the undersigned firm, declare that the only person, firm or corporation, or persons, firms or corporations, that has/have any interest in the proposal, or in the contracts proposed to be taken, is/are the undersigned. The undersigned also certifies that this proposal is made without previous understanding, agreement, or connection with any person, firm or

corporation submitting a proposal for this same project and is, in all respects, fair and without collusion or fraud.

I/We maintain by signing below that we conduct all business under the Equal Employment Opportunity Act 11246, "Equal Employment Opportunity", as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity", and as supplemented by regulations at 41 CFR Part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor".

I/We further maintain that I/we (both firm and principal employees) are in good standing with both Federal and State agencies, as not contract shall be made to parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Nonprocurement Programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspension". This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractors declared ineligible under statutory or regulatory authority other than E.O. 12549.

I/We maintain by signing below that we will not and have not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of an agency, a member of Congress, officer or employee of Congress, or any employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352 (Byrd Anti-Lobbying Amendment).

I/We acknowledge by signing below that if awarded the bid, I/we will give the U.S. Department of Education, the Maryland Higher Education Commission, and/or the Legislative Auditor, through any authorized representative, the right of access to, and the right to examine all records, books, papers, or documents related to the evaluation of the grant, if requested.

E. ACKNOWLEDGMENT OF ADDENDA

I/We acknowledge receipt of the following Addenda:

No: _____ , Dated: _____

No: _____ , Dated: _____

No: _____ , Dated: _____

No: _____ , Dated: _____

No: _____ , Dated: _____

No: _____ , Dated: _____

No: _____ , Dated: _____

No: _____ , Dated: _____

No: _____ , Dated: _____

No: _____ , Dated: _____

F. SIGNATURE:

_____
(Date)

_____
(Company)

_____
(Address)

_____
(Address)

_____
(Telephone Number)

_____
(Email Address)

SEAL, if Corporation

_____
(Authorized Agent and Title- PRINT)

_____
(Signature)

_____
(F.E.I.N.)

ALLEGANY COLLEGE OF MARYLAND
BID PRICE FORM

TO: Allegany College of Maryland

RE: RFP for BPM059616
ACM Workforce Development and Training Center Renovations

FROM: _____
(Provide Your Company's Name)

PART 1- The undersigned (hereinafter referred to as Contractor) proposes to provide all necessary labor, materials, equipment, and insurance for the **Workforce Development and Training Center Renovation** project for **Allegany College of Maryland**, as specified in the attached construction documents. The Work to be performed by the Contractor shall include all items accepted by the Allegany College of Maryland (hereinafter referred to as the College) as part of the Contractor's bid submittal and base bid. It is understood that the College will be the sole judge as to the acceptance of the bids and award of the contract. All work shall be done in accordance with the accompanied Drawings and Specifications for the amount listed below for Base Bid in accordance with the terms of the Contract Documents.

PART 2- Please read the questions, note what is requested, then provide appropriate responses. Failure to answer any of the applicable questions contained in this section will make the bid non-responsive and grounds for rejection of the entire bid. Conditional bids will not be accepted.

PART 3- Bidder hereby acknowledges receipt of all Addenda and all factors have been taken into consideration in submitting this Bid Price.

PART 4- BASE BID – Provide the proposed total contract amount to complete the **Workforce Development and Training Center Renovation**, including the cost associated with Performance, Labor and Material Payment Bonds, and including the cost associated with any Separately Identified Price if requested in Part 5 below, in accordance with the Contract Documents. Providing the document attest that you have examined both the place of the Work and all matters referred to in the Bid Documents. The final total construction cost should be stated on the page following the table in both words and numbers.

Note: This project is subject to prevailing wage requirements (per Division 01- Wage Rates).

BID PRICE FORM-continued

	Total Cost	Percentage of Total Construction Cost
1- General Conditions		
2- Site Work		
3- Concrete		
4- Masonry		
5- Metals		
6- Wood & Plastics		
7- Thermal and Moisture Control		
8- Doors and Windows		
9- Finishes		
10- Specialties		
11- Equipment		
12- Furnishings		
14- Conveying Equipment		
21- Fire Suppression		
22- Plumbing		
23- Mechanical		
26- Electrical		
27- Communications		
28- Electronic Safety & Security		
31- Earthwork		
32- Exterior Improvements		
Allowances	15,000.00	
CONSTRUCTION COST SUBTOTAL		
Overhead		
Profit		
Insurance		
Bonds		
TOTAL CONSRUCTION COST (Base Bid Total Price)		100%

BID PRICE FORM-continued

Base Bid Total for Entire Project:

(In Number): $_____

(In Words): _____ Dollars

Firm Name: _____

Submitted by: _____

Signature: _____ **Date:** _____

PART 5- SPECIAL PRICING REQUIRMENTS: (State amounts in both number and words)

A. UNIT PRICES (Per Division 01 Unit Price Schedule)

Provide Unit Prices to establish a fixed basis for costs for adding or changing specified quantities of work from those indicated in the contract Drawings and Specifications, when directed in writing by the College to make such changes. The Unit Prices shall include all labor, materials, equipment, overhead, bonds, insurance, and profit.

Unit Price No. 1- Earth Excavation- Machine

Description: Includes machine excavation beyond the lines and grades indicated on the Contract Documents or referenced details, including proper disposal of excess materials. Quantity shall be measured by cubic yard actually excavated and properly disposed of, measured by multiplying the area (in square yards) by the depth of excavation (in yards). Payment will be made for actual quantities measured at the **unit price per cubic yard**.

(In Number): $_____**/ CY**

(In Words):_____ **/ CY**

Unit Price No. 2- Earth Excavation- Hand

Description: Includes hand excavation beyond the lines and grades indicated on the Contract Documents or referenced details, including proper disposal of excess materials. Quantity shall be measured by cubic yard actually excavated and properly disposed of, measured by multiplying the area (in square yards) by the depth of excavation (in yards). Payment will be made for actual quantities measured at the **unit price per cubic yard**.

(In Number): $_____**/ CY**

(In Words):_____ **/ CY**

Unit Price No. 3- Trench Excavation
Description: Trench excavation for additional pipe, conduit, or footing trenching beyond what is indicated on the Contract Documents or referenced details. Quantity shall be measured by cubic yard actually excavated and properly disposed of, measured by multiplying the length of the trench (in yards) by the depth of the trench (in yards) by the width of the trench (in yards). Payment will be made for actual quantities measured at the **unit price per cubic yard**.

(In Number): $_____/ CY

(In Words):_____ / CY

Unit Price No. 4- Rock Excavation in Open Cut
Description: For additional rock excavation beyond what is required on the Contract Documents or referenced details. Quantities shall be measured by cubic yard actually excavated. Payment will be made for actual quantities measured at the **unit price per cubic yard**.

(In Number): $_____/ CY

(In Words):_____ / CY

Unit Price No. 5- Trench Rock Excavation
Description: For additional trenching of rock beyond what is required on the Contract Documents or referenced details. Quantities shall be measured by cubic yard actually excavated. Payment will be made for actual quantities measured at the **unit price per cubic yard**.

(In Number): $_____/ CY

(In Words):_____ / CY

Unit Price No. 6- Removal of Unsuitable Soil
Description: Removal from site of unsuitable soil that has no beneficial purpose on site. Quantities shall be measured by cubic yard actually removed. Payment will be made for actual quantities measured at the **unit price per cubic yard**.

(In Number): $_____/ CY

(In Words):_____ / CY

Unit Price No. 7- Structural Fill from Off-Site Sources
Description: Furnishing, transportation, placement, and proper compaction of structural fill required for footings, foundations, and slabs. Quantities shall be measured by cubic yard actually placed on the site. Payment will be made for actual quantities measured at the **unit price per cubic yard**.

(In Number): $_____/ CY

(In Words):_____ / CY

Unit Price No. 8- Permanent Seeding, Fertilization, and Mulch
Description: Furnishing and applying permanent seed to all general lawn areas, including fertilizer, lime, and mulch beyond what is required in the Contract Documents. Work shall include bed preparation, fine grading, materials, all labor, equipment, and incidentals necessary to complete the Work, including maintenance of seeded lawn areas consisting of weeding, mowing, trimming, fertilization, replanting, and other operations as applicable to provide an adequate stand. Payment will be made for actual quantities measured at the **unit price per square yard**.

(In Number): $_____/ SY

(In Words):_____ / SY

Unit Price No. 9- Reinforced Concrete Paving/Pad/Sidewalk (4" Thick)
Description: Include formwork, reinforcing, and finishing for additional concrete paving, pad, or sidewalk beyond what is required in the Contract Documents. Unit price shall include all required excavation, graded aggregate base, formwork (installation and removal), reinforcing, finishing, and all labor, equipment, materials, and incidentals necessary to complete the Work. Payment will be made for actual quantities measured at the **unit price per square foot**.

(In Number): $_____/ SF

(In Words):_____ / SF

Unit Price No. 10- 4" PVC Conduit
Description: Include basic materials and methods for additional conduit beyond what is required in the Contract Documents to be used for underground routing of electrical, security, or communications cabling. Unit price shall include trenching, excavation, backfill, furnishing and installing bedding material and pipe, and all labor, materials, equipment, and incidentals necessary to complete the Work. Payment will be made for actual quantities measured at the **unit price per linear foot**.

(In Number): $_____/ LF

(In Words):_____ / LF

Unit Price No. 11- Fire Extinguisher
Description: Consists of furnishing and installing one (1) additional fire extinguisher as described in the specifications and as directed by the Owner or Fire Marshal. The item will be paid at the **unit price per each** extinguisher furnished and installed, and shall include all labor, materials, equipment, and incidentals necessary to complete the Work.

(In Number): $_____/ Each

(In Words):_____ / Each

Unit Price No. 12- Duplex 120V Electrical Outlet
Description: Consists of furnishing and installing one (1) additional duplex outlet not shown on the Contract Documents but can be connected to a dedicated electrical circuit already shown, which the Engineer will identify. The item will be paid at the **unit price per each** outlet furnished and installed, and shall include all labor, materials, equipment, and incidentals necessary to complete the Work.

(In Number): $_____/ Each

(In Words):_____ / Each

Unit Price No. 13- Emergency Exit Light
Description: Consists of furnishing and installing one (1) additional emergency exit light not shown on the Contract Documents and shall be as specified in the Contract Documents (either battery or electrical conduit). The item will be paid at the **unit price per each** exit light furnished and installed, and shall include all labor, materials, equipment, and incidentals necessary to complete the additional Work.

(In Number): $_____/ Each

(In Words):_____ / Each

Unit Price No. 14- Interior Security Camera
Description: Provide interior security camera complete with housing, mount, bracket, licensing. Include 300 feet of CAT6 plenum cable. Complete with outlet, coverplate, backbox, conduit installed concealed, labeling, testing and terminations. The item will be paid at the **unit price per each** camera furnished and installed, and shall include all labor, materials, equipment, and incidentals necessary to complete the additional Work.

(In Number): $_____/ Each

(In Words):_____ / Each

Unit Price No. 15- Exterior Security Camera
Description: Provide exterior security camera complete with housing, mount, bracket, licensing. Include 300 feet of CAT6 plenum cable. Complete with outlet, coverplate, backbox, conduit installed concealed, labeling, testing and terminations. The item will be paid at the **unit price per each** camera furnished and installed, and shall include all labor, materials, equipment, and incidentals necessary to complete the additional Work.

(In Number): $_____/ Each

(In Words):_____ / Each

Unit Price No. 16- Security Motion Detector
Description: Provide dual technology motion detector complete with testing and programming. Including 100 feet of alarm cabling. Complete with outlet, coverplate, backbox, conduit installed concealed, labeling, testing and terminations. The item will be paid at the **unit price per each** motion detector furnished and installed, and shall include all labor, materials, equipment, and incidentals necessary to complete the additional Work.

(In Number): $_____/ Each

(In Words):_____ /Each

Unit Price No. 17- Speaker
Description: Provide PA System ceiling-mounted speaker including back box, and 200 feet of cabling and programming. The item will be paid at the **unit price per each** speaker furnished and installed, and shall include all labor, materials, equipment, and incidentals necessary to complete the additional Work.

(In Number): $_____/ Each

(In Words):_____ /Each

Unit Price No. 18- Data Drop
Description: Provide a CAT6 data jack complete with testing and termination. Include 300 feet of Cat 6 plenum cable. Complete with outlet, coverplate, backbox, conduit installed concealed, labeling, testing and terminations. The item will be paid at the **unit price per each** data drop furnished and installed, and shall include all labor, materials, equipment, and incidentals necessary to complete the additional Work.

(In Number): $_____/ Each

(In Words):_____ / Each

Unit Price No. 19- Telephone Drop
Description: Provide a CAT6 telephone jack complete with testing and termination. Include 300 feet of Cat 6 plenum cable. Complete with outlet, coverplate, backbox, conduit installed concealed, labeling, testing and terminations. The item will be paid at the **unit price per each** telephone drop furnished and installed, and shall include all labor, materials, equipment, and incidentals necessary to complete the additional Work.

(In Number): $_____/ Each

(In Words):_____ /Each

Unit Price No. 20- CAT6 Patch Panel
Description: Provide a CAT6 48-port patch panel complete with one horizontal cable manager, installed in rack. The item will be paid at the **unit price per each** patch panel furnished and installed, and shall include all labor, materials, equipment, and incidentals necessary to complete the additional Work.

(In Number): $_____/ Each

(In Words):_____ / Each

Unit Price No. 21- Card Reader
Description: Provide a card reader complete with testing and termination. Include 200 feet of access control plenum cable. Complete with outlet, coverplate, backbox, conduit installed concealed, labeling, testing and terminations. The item will be paid at the **unit price per each** card reader furnished and installed, and shall include all labor, materials, equipment, and incidentals necessary to complete the additional Work.

(In Number): $_____/ Each

(In Words):_____ / Each

B. ALLOWANCES (Per Division 01 Allowances Schedule)
Provide the following allowances as part of the Base Bid:

Allowance No. 1: Modification to Existing Exterior Site Signage
Provide a **$5,000 Allowance** in the Base Bid for the design, procurement, and modification to the existing exterior site signage as directed by the Owner during construction that is not included in the contract documents.

Allowance No. 2: Dedication Plaque
Provide a **$5,000 Allowance** in the Base Bid for the procurement and installation of a Dedication Plaque as selected by the Owner and Architect during construction that is not included in the contract documents.

Allowance No. 3: Glass Film
Provide a **$5,000 Allowance** in the Base Bid for the procurement and installation of additional glass film in selected interior storefront glazing systems that is not included in the contract documents. Locations, patterns, and extent to be selected by the Owner and Architect during construction.

PART 6- BID SURETY (Applies to Base Bid Amounts Greater than $100,000)

A. The bid surety attached in the sum of _____Dollars ($_____) is to become the property of the College in the event the Contract and Bond are not executed with the time set forth, as liquidated damages for the delay and additional expense to the College caused thereby.
B. It is understood that Bids for $100,000.00 or more must be accompanied with a bid security of 5% of the total bid amount. This can be in the form of a Bid Bond, Certified Check, Cashier's Check or Cash. If your firm is the low bidder, Performance and Payment Bonds of 100% of the bid amount are required in order to execute the contract.
C. The undersigned includes the following submissions as part of the Bid Form:
Bid Bond and Bonding Company Letter

PART 7- ACCEPTANCE OF BIDS- The undersigned acknowledges the right of the College in its sole discretion to accept any Bid or to reject any or all Bids.

PART 8- BID SUBMITTAL ATTACHMENTS- The undersigned agrees to submit all forms and details for the Bid Price, as listed in the Instructions to Bidders.

PART 9- The undersigned agrees that if he/she is selected as the Contractor he/she will, within five (5) days, Saturdays, Sundays and legal holidays excluded, after presentation thereof by the College, execute a Contract in accordance with the terms of the Bid Solicitation and Contract Documents.

PART 10- The undersigned proposes to provide labor and materials and Allowances to complete the Work as specified in the Contract Documents. The undersigned is reasonably expected, given the existing conditions and required construction, to complete the Work within the completion date stated in the Contract Documents.

PART 11- The undersigned further certifies under the penalties of perjury that this bid is in every respect bona-fide, fair, and made without collusion or fraud and another person, joint venture, corporation, partnership or other business or legal entity.

BID PRICE FORM-continued

By signing below, your firm agrees to provide said goods and/or services as specified and that those goods and/or services shall be provided or performed in accordance with the RFP specifications, stipulations, and terms and conditions specified and that your firm has read and agrees to the College terms, conditions, stipulations, and specifications and any College approved or authorized exceptions and that your firm will adhere to said terms and conditions in any contract resulting.

Company Name	Name
Title	Authorized Signature and Date

ALLEGANY COLLEGE OF MARYLAND
PROPOSED SUBCONTRACTOR FORM

	Proposed Subcontractor	Percentage of Total Contract Amount
1- General Conditions		
2- Site Work		
3- Concrete		
4- Masonry		
5- Metals		
6- Wood & Plastics		
7- Thermal and Moisture Control		
8- Doors and Windows		
9- Finishes		
10- Specialties		
11- Equipment		
12- Furnishings		
14- Conveying Equipment		
21- Fire Suppression		
22- Plumbing		
23- Mechanical		
26- Electrical		
27- Communications		
28- Electronic Safety & Security		
31- Earthwork		
32- Exterior Improvements		

ALLEGANY COLLEGE OF MARYLAND
PROPOSED PROJECT SCHEDULE FORM

The Bidder shall submit a proposed preliminary bar chart project schedule based on a **Notice to Proceed date of February 22, 2027** with an anticipated **16-month construction period**.