

Allegany College of Maryland
BOARD OF TRUSTEES

January 20, 2020

PUBLIC SESSION

The Board of Trustees met Monday, January 20, 2020, at 4:05 pm in the Board Room. Members present included Mr. Kim Leonard (Chair), Ms. Jane Belt (Vice Chair), Mr. James Pyles, Mr. Barry Ronan, and Dr. Cynthia Bambara (President and Secretary/Treasurer).

Others in attendance:

VP David Jones	VP Christina Kilduff	VP Kurt Hoffman
Melinda Duckworth	John Bone	Clorinda Calhoun
Nicole Frost	Arthur Priadkin	Sandi Foreman
Wendy Knopsnider	Cherie Snyder	Kathy Condor
Bobbie Cameron		

Approval of Minutes

The Trustees approved the December 12, 2019, minutes on a motion and second by Mr. Pyles and Mr. Ronan, respectively.

Chairman's Update

Mr. Leonard referred to the upcoming events included in the board packet. The next Trustees meeting is scheduled for Monday, February 17. He referenced the two upcoming events in Annapolis – the PACE Legislative Reception and Breakfast later this week and the MACC Trustee Leadership Conference and Legislative Reception next week.

President's Updates

Congratulations!

This past Friday, Dr. Bambara was notified by the American Association of Community Colleges that Professor Cherie Snyder is the recipient of the Dale P. Parnell Faculty Distinction Award. This recognition, named in honor of former AACC President and CEO Dale P. Parnell, has been established to recognize individuals making a difference in the classroom. Cherie and Dr. Bambara will attend a private reception during the AACC 100th Annual Convention at National Harbor on Sunday, March 29.

Fall Graduation

- 148 individuals completed the requirements for 172 associate's degrees and certificates this fall

Spring Credit Enrollment as of January 19

- The spring 2020 semester began last Wednesday, January 15.
- Headcount is down about 21 students or 1.2%.
- Credits are down about 1.8%.
- The numbers do not include early college enrollments.
- Spring enrollment is expected flat when all enrollments are included.
- Online enrollment is up 24% or 58 students.

Western Maryland Works

The Western Maryland Works Maker Space is up and running. It currently houses ACM's Advanced Manufacturing, Welding and Industrial Maintenance programs. The facility has greatly enhanced ACM's program doubling the capacity. Currently, there are 60 displaced Verso employees enrolled in the Advanced Manufacturing program.

First LEGO League Qualifier Tournament

- Special thanks to Tommie Reams for making space available, to Autumn Becker for coordinating the tournament on behalf of the IT Center of Excellence, and to all of the ACM employees who helped during the day.
- 20 Elementary and Middle School Teams from Allegany County participated
- Over 100 participants along with several hundred parents, siblings, supporters attended

Carnegie Foundation for the Advancement of Teaching

- ACM was selected for the 2020 Carnegie Community Engagement Classification for community engagement.
- Thanks to Diane McMahon and her team (Jaime Striplin, Will Kwok, Kate Tummino, Suzanne Wright, Lisa Readd) with support from Tom Striplin, David Jones and Scott Harrah for developing a successful application.
- ACM is among 243 institutions that hold this designation.
- The designation is valid until 2026.

ARC Grant Allied Health Training Programs

- This is an ARC grant of \$95K matched by Perkins for a total of \$190K.
- The monies will be used for smart classrooms and high-end technology.

ACPS/Evergreen Partnership High School Biology Students

- ACM will continue to host high school biology students.
- There will be eight classes this spring in addition to the three classes hosted last fall. Each class has approximately 25 students.
- The ACM Campus serves the class laboratory.

ACPS/Evergreen Partnership Middle School Afterschool Program

- Four groups of students from each of the four afternoon programs will visit the campus this spring.

Delegation Visit

- Mr. Leonard, Ms. Belt, the vice presidents and Dr. Bambara hosted the Western Maryland Delegation on December 13 following the Chamber's Legislative Breakfast. We provided College updates and reviewed the Maryland Association of Community Colleges (MACC) legislative agenda.

PA Delegation/Bedford County Commissioner Meetings

- In December, Dan Koontz, Leah Pepple, David Jones and Dr. Bambara met with Representative Topper and newly elected County Commissioner Deb Baughman to discuss the importance of local and state funding for the Bedford County Campus operations.

Maryland Association of Community Colleges

- The Maryland Association of Community College President's met this past Friday.
- Highlights of the meeting were:
 - Governor's proposed funding

- Governor's budget (SB190/HB 150) included \$36.4M for community colleges. ACM's share was \$827,254. This put the community colleges on track for 25% funding with full CADE funding in 2023 at 29%.
 - The Governor then introduced a Budget Reconciliation and Finance Act (BRFA) which takes half of the funding (SB192/HB152). The allocation under the BRFA is \$18.2M and ACM's share is \$413,627.
 - The BRFA also eliminates the Cade formula funding for community colleges.
 - This legislation signifies a retreat from the State's obligation to be an equal partner with county governments and students in meeting community college cost and addressing affordability.
 - The BRFA would make State contributions to facility maintenance optional. This grant passed in 2018 with bi-partisan support.
 - The capital budget is at \$84.5M for 11 projects with \$66.8M for preauthorized projects of which the ACM Tech Building Phase 2 is included.
- Technical amendments are being proposed to the Promise Program.

Tremco Roof Resurfacing Bid for Bedford County Campus Building

Ms. Kilduff recommended the Board approve selection of the bid for a 30-year warranty option from Altoona Roofing & Sheet Metal, LLC (low bidder). It is also recommended the Board allow the College to move forward with an applicable contract with Altoona Roofing in conjunction with Tremco, Inc. to manage and complete the Bedford County Campus Facility roof restoration project, with project completion required before June 30, 2020.

ACM expects to receive the fully executed grant agreement back from the State of Pennsylvania before spring roof work restoration will commence. The contractor agreement will be submitted to the State of Pennsylvania for ratification once the ACM Board and Foundation Board approve the contractor, and funds should be reimbursed from Pennsylvania shortly after the costs are incurred for the project. The Trustees approved the recommendation as specified following a motion and second by Mr. Pyles and Mr. Ronan, respectively.

WCI Building – Additional Funding Request

After some discussion the Trustees requested the action item be revised for their consideration during the February meeting.

Modification of Welcome Center Fund Balance Designation

The Trustees approved Ms. Kilduff's recommendation for the reallocation of a fund balance designation of \$50K related to the Welcome Center from capital projects (renovation work) to furniture and equipment purchases for the Welcome Center, on a motion from Mr. Ronan and second from Mr. Pyles.

Center for Mind Body Medicine Initiative

On September 8, 2019, ACM was awarded an Opioid Operational Command Center (OCCC) grant for education and prevention to offer Center for Mind Body Medicine (CMBM) trainings with the goal to build a community of resilience. Cherie Snyder (OCCC Project Director and senior faculty member with CMBM) and Kathy Condor (OCCC Grant Manager) presented information on the upcoming training programs entitled Tackling the Opioid Crises: A Community Resilience Approach hosted by The Center for Mind-Body Medicine with the focus to create connections among our college community and embrace simple tools for wellness. Ms. Snyder and Ms. Condor said 40 area agencies impacted by the opioid crisis will participate in the training. The 150 seats in the CMBM professional and advanced training sold out in just a few weeks. Ten of the 16 Maryland community colleges are represented. Laurie Marchini is working to develop a teen group. Another component is to train teachers who will get it to the pre-k and elementary

school students to calm anxieties and anger issues. The goal is to reach 2,000 individuals with the CMBM training.

One of the biggest things is building the sense of hope, coming together as a community and a sense of connection along with the mind-body skills which may result in reduced healthcare costs, improved student success, reduced employee burnout, reduced absenteeism, a community of wellness as an economic development tool, among others.

Discussions on a Harvard study on toxic stress where people use alcohol, drugs, etc. to self-medicate in an attempt to feel better instead of using walking, breathing, etc. included in the mind-body skills training. Both Mr. Pyles and Mr. Ronan noted community resources available to combat the opioid epidemic. Mr. Leonard asked about continuing these efforts. Ms. Snyder said the program is funded to further develop a leadership team to carry it forward. The vision is embedded and continuing education is a gateway to continuing health. Mr. Ronan noted there is a way to make money on this program because ACM CMBM has a model to use. The program was just approved for Occupational Therapy CEUs. The group is hoping to add some physical therapists if their board approves the training at their upcoming meeting. Category 1 Social Work CEUs were partially approved.

The Trustees were asked to support employees in this important work, to consider hosting an 8-week group for employees, churches, or other organizations, and to get excited about the economic benefits of our resilient community by spreading the word.

At 5:20 pm the Trustees went in to Executive Session on a motion by Mr. Pyles and second by Ms. Belt to discuss personnel [Article § 3-305(b) (1)], covered under the Maryland Open Meetings Act. If necessary, action may be taken in Public Session as a result of items discussed in Executive Session.

Following a motion from Mr. Pyles and second from Mr. Ronan, the Trustees returned to Public Session at 5:40 pm to take action on the room naming recommendation and the faculty appointment.

Room Naming Recommendation

On a motion by Mr. Ronan and second by Mr. Pyles, the Trustees approved Mr. Jones's recommendation to name the Welcome Center Presentation Room as the Iris Halmos Community Room in recognition of Iris Halmos and the Halmos Family for the generous support of Allegany College of Maryland.

Faculty Appointment

The Trustees approved the appointment of Gilbert Cochrum to fill the full-time, temporary English faculty position following Mr. Ronan's motion and a second from Mr. Pyles.

At 5:45 pm the Trustees adjourned the meeting.

Respectfully submitted,

Kim Leonard
Chair

Cynthia Bambara
Secretary/Treasurer