

Renee Conner

From: ACM Willowbrook Woods Email
Sent: Wednesday, March 11, 2020 4:07 PM
To: ACM Willowbrook Woods Email
Subject: RE: Extended Spring Break - Willowbrook Woods

2nd

Importance: High

We realize the extended Spring Break may visit transportation hardship on some residents. That cannot be helped in this unique health situation. Your health/wellbeing and a safe campus must be our first priority. If you already purchased an Amtrak ticket for Sunday, we urge you to contact the company to request a ticket change or refund. Per the Amtrak website, they have already begun to make plans that waive all change fees for reservations made prior to April 30, 2020. Please follow the link below on instructions on how to change your reservations on Amtrak:

www.amtrak.com/planning-booking/policies/coronavirus.html

If you already purchased a Bayrunner ticket for Sunday, we urge you to contact the company. Bayrunner's website says there is no fee for changing a reservation. There is a \$10 processing fee for cancelling a reservation. If they cancel within 12 hours, the entire shuttle fee is charged regardless of whether the seat is used.

<https://bayrunnershuttle.com/customer-support/faq/>

With the virus concerns nationwide, transportation companies should be making plans to work with their customers and make travel as safe as possible. If they are unwilling to work with you, you will need to make other arrangements. If you cannot return to campus on Tuesday due to transportation issues, we urge you to contact your instructors about returning to campus another day. If you have been attending regularly and progressing in your classes, faculty should be understanding under these serious and unique circumstances. Everyone at ACM truly regrets the inconvenience to all students as we respond to this national medical event.

From: ACM Willowbrook Woods Email
Sent: Wednesday, March 11, 2020 3:12 PM
Subject: Extended Spring Break - Willowbrook Woods

1st

Due to the public health concerns related to Coronavirus, Allegany College of Maryland has extended Spring Break through Tuesday March 17, which includes all credit program classes on Monday, March 16, and Tuesday, March 17. Willowbrook Woods residents may return from Spring Break at noon on Tuesday, March 17. Detailed information is on the College's dedicated webpage: <https://www.allegany.edu/coronavirus/index.html>

If you have questions, a need, or special circumstances, please reply to this email.

Continue to monitor your email (and e-safe) for any updates.