

**From:** ACM Willowbrook Woods Email  
**Sent:** Friday, March 13, 2020 4:32 PM  
**Subject:** Extended Spring Break - Willowbrook Woods - UPDATE 3/13/2020

Dear Residents,

You should have already received an email sent to all credit students today. Please read all the information carefully and follow directions. More information about ACM's status and the public health crisis can be found online: <https://www.allegany.edu/coronavirus/index.html> .

To highlight key information:

- ACM will further extend Spring Break through Sunday, March 22. This includes current online courses. All credit courses will be online from Monday, March 23 until at least Sunday, April 5.
- Willowbrook Woods residents have the option to return from Spring Break at noon on Sunday, March 22. Residents are not required to return to campus while credit courses are offered online. Residents with questions should email [willowbrookwoods@allegany.edu](mailto:willowbrookwoods@allegany.edu).
- We ask that students who exhibit symptoms (fever, cough, and shortness of breath) refrain from visiting the College. Please take the following steps if you exhibit COVID-19: (1) Contact your local Health Department immediately to self-report; (2) contact your healthcare provider or, if you are not in the vicinity of your provider, visit an urgent care facility; and (3) contact ACM Instructional and Student Affairs at 301-784-5288 so that we may notify your instructors and provide assistance.

In addition to this guidance, if you have been exposed to the virus by 03/22/20, you should consult your health care provider, parents, and your local Health Department about what to do in terms of self-isolation and/or travel. If you have been exposed to the virus, you will likely be urged to stay home so your health can be monitored and you do not spread the risk to other residents.

If you neglected to take your class materials, books, etc. home with you for Spring Break or if there is something you must have from your apartment prior Willowbrook Woods re-opening on 3/22/202, please email Alex Rago ([arago@allegany.edu](mailto:arago@allegany.edu)) and Matt Caruso ([mcaruso@allegany.edu](mailto:mcaruso@allegany.edu)) rather than call. call the Area Coordinators at (301) 784-5638 to **pre-arrange** a date/time to come get those items. They will maintain a schedule. Access will be permitted briefly. We discourage group travel or public transportation at this time.

While in your home communities, please pay attention to guidance from public health officials and observe self-prevention strategies to keep yourself and your loved ones healthy. We know this is a very stressful time, and it is easy to become anxious or even fearful. Take care of yourself !

Continue to monitor your email (and e-safe) for any updates.

\*\*If you have questions, a need, or special circumstances, please reply to this email.\*\*

**Willowbrook Woods Staff**