

**From:** ACM Willowbrook Woods Email  
**Sent:** Wednesday, March 18, 2020 2:52 PM  
**To:** ACM Willowbrook Woods Email <[willowbrookwoods@allegany.edu](mailto:willowbrookwoods@allegany.edu)>  
**Subject:** Willowbrook Woods Update

Dear Willowbrook Woods Residents,

We hope you and your loved ones are all safe and healthy!

**Please read this entire message as it contains very important information.**

As you know, due to the public health emergency created by Covid-19, Allegany College of Maryland extended Spring Break through this week, and classes resume Monday, 03/23/20. All classes will be taught via online format, and no face-to-face classes will be held on campus at least through 4/6/20 and *possibly* through the end of the semester. The situation changes quickly and dramatically. Students will be notified if/when there are changes to instruction. All students are urged to maintain regular/frequent contact with each instructor, and all students are discouraged from withdrawing from any classes during this time.

Every student is strongly urged to observe the CDC recommendations regarding prevention and self-care. You should be aware of those recommendations. Detailed information about ACM operations and Covid-19 is online at [www.allegany.edu/coronavirus](http://www.allegany.edu/coronavirus). Given the great risk associated with the spread of Covid-19 and the rapidly changing landscape and the limited resources, we strongly discourage residents from returning to Willowbrook Woods. Particularly if you are ill or currently under an isolation directive, you should stay home and receive the necessary medical care/monitoring.

If you *choose* to return to Willowbrook Woods, be aware of the following changes to operations:

- Guests are prohibited. Only residents and staff will be permitted on the property.
- Social distancing remains at 6 feet. Residents must observe that CDC standard – which means only one person in a bedroom or kitchen or bathroom at a time.
- Groups in any location (including outdoors or on the main campus) are limited to 9.
- There will be no programming or recreation offered.
- WW-sponsored trips to Wal-Mart are cancelled.
- Residents are responsible for supplying their own food, beverages, toiletries, medications, etc.
- The café has limited lunch hours and food options *at this time*: pre-packaged sandwiches and salads only. That could change in the coming days - whether more or less will be offered.
- The food pantry is open by appointment.
- All college sports are cancelled.
- The gym, fitness center, and pool are closed.
- Campus offices/services will be open but with limited staffing. Social Distancing must be observed by everyone on campus.

- Residents are responsible for their health/wellbeing as well as keeping their living areas sanitized. We will do what we can to preserve health/safety. Each person must do his/her part to be safe during this challenging time.
- Fire alarms: evacuations will be required – with 6 feet social distancing during the evacuation.
- ACM and WW will comply fully with any orders from the Governor, CDC, or federal/state/local officials.
- We discourage group travel and public transportation at this time.

Everyone in Residence Life cares deeply about you and your families. We recognize how much stress and anxiety everyone feels because of Covid-19 and the many changes to all of our lives. A Brightspace page called “Student Lounge” is being developed which will provide supportive information and activities for relaxation/engagement you can do from home. Please self-enroll when you get the invitation.

Continue to monitor your student email (and e-safe) for any updates.

If you have questions, reply to this email ( [willowbrookwoods@allegany.edu](mailto:willowbrookwoods@allegany.edu) )

~Willowbrook Woods Staff