The Student Financial Aid Office is here to help you! We are completing all of work remotely; however, we have several avenues by which we can help. Please see the last paragraph of this document for our contact information. Please be patient with us as we sort out your questions: we will definitely respond to your questions!

SENDING DOCUMENTS TO THE OFFICE

1. You can securely send your documents to our office email account: studentfinancialaid@allegany.edu
2. You can securely FAX them to the Financial Aid Office FAX line: 301-784-5010.
3. You can mail them to:

   Student Financial Aid Office
   Allegany College of Maryland
   12401 Willowbrook Road
   Cumberland MD 21502

AWARDING FINANCIAL AID FOR THE 2019-2020 YEAR

1. We are still processing all requests for financial aid for the Fall 2019 and Spring 2020 semesters.
2. We are paying all financial aid and scholarships each week, as the funds come to us. If you have a question about your payment, please email studentfinancial@allegany.edu.

AWARDING FINANCIAL AID FOR 2020-2021 YEAR

1. We are processing all requests for financial aid for the Summer 2020, Fall 2020, and Spring 2021 semesters. Please be sure to check your WebAdvisor Account. If you are having trouble accessing your account, you should immediately email our IT HelpDesk at ithelpdesk@allegany.edu.
2. If you have mailed, emailed, or scanned documents to our office, please be patient with us. We are processing received documents only on Mondays as a result of the Coronavirus restrictions.

FEDERAL WORK-STUDY PAY

1. Under federal government rule, we are continuing to pay your federal work-study wages while the campus is shut down. You will be paid for the hours per week that you were initially
assigned. You will need to continue to submit your timesheets and your supervisor will need to approve it, just as we have done in the past.

**SUMMER 2020 WORK-STUDY**

1. We are still collecting Summer Work-Study applications and they will be processed as soon as we have more information about the campus opening back up. We will be extending the deadline to receive applications beyond May 1. This new deadline date has not yet been determined.
2. Be sure to check your ACM Student Email account. This is where we will send your assignment information.
3. If you want to be considered for a summer position, you must complete your 2020-21 FAFSA and complete a Summer Work-Study application at this link: [https://www.allegany.edu/workstudy/documents/summer-fws-app.pdf](https://www.allegany.edu/workstudy/documents/summer-fws-app.pdf)
4. Here is a checklist to ensure you are completing everything you need to for a summer position: [https://services.allegany.edu/finaid/docs/New%20Work%20Study%20Checklist.pdf](https://services.allegany.edu/finaid/docs/New%20Work%20Study%20Checklist.pdf)

**FEDERAL STUDENT LOANS (INCLUDING PARENT PLUS LOANS) FOR PREVIOUS BORROWERS**

1. As part of President Trump’s signing of a Coronavirus bill, please be advised of the following information regarding the federal student loan program:
   a. Interest will be waived from March 13 to September 30, 2020. You do not need to do anything – the Department of Education is automatically adjusting this.
   b. Payments to student loans are postponed until September 30, 2020.
   c. For borrowers in repayment who are using ACH to make payments: all ACH withdrawals have been suspended automatically. You do not need to do anything to stop this. If you had an ACH withdrawal since March 13, please contact your servicer immediately and they will help you process a refund for that payment.
   d. You can ask for forbearance to temporarily postpone your payments. You must contact your servicer to do this. You can find your servicer at studentaid.gov.
   e. Wage garnishments and tax refund deductions are suspended until September 30, 2020.
   f. If you are having any issues or concerns about your ability to make student loans payments, you should contact your servicer immediately!
   g. Please use the links below to view more detailed information about your student loans: [https://studentaid.gov/announcements-events/coronavirus#student-questions](https://studentaid.gov/announcements-events/coronavirus#student-questions)

**ACM FINANCIAL AID OFFICE CONTACT INFORMATION**

Student Financial Aid Staff are teleworking at this time. We have access to email and can answer most of your questions via email. If you have any questions, please email us at studentfinancialaid@allegany.edu. If we cannot resolve your question by email, we will make arrangements to speak with you via telephone.
CARES ACT EMERGENCY GRANT MONEY FOR STUDENTS

1. **What is the CARES Act?**
   President Trump signed the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) into law on March 27, 2020. The CARES Act includes $2 trillion emergency economic relief package that seeks to stem the economic fallout from the coronavirus pandemic. The CARES Act includes help for students and colleges and universities.

2. **Why did I get a letter about CARES Act Funding?**
   You are among the eligible ACM students to receive an emergency assistance check. Following the federal guidelines of the CARES Act, funds will be distributed to every student who was deemed eligible by the United States Department of Education. Eligibility includes students who were awarded Title IV funds (federally funded financial aid) and who have at least one course credit that was not online at the start of the spring semester. Students who meet the eligibility requirements will receive this emergency funding because they meet the above criteria and were enrolled in classes at ACM as of March 14, 2020.

3. **What do I need to do next?**
   Eligible students must accept these funds through WebAdvisor by June 1, 2020 to receive your check. To accept the CARES Act Funding, students must follow the following steps:
   - Log in to WebAdvisor
   - Go to Financial Aid
   - Go to “My Awards”
   - Select Award Year 2019-20
   - Complete the Award Certification
   - Accept Your Award

   In accepting your award, you certify that you have incurred expenses at least equal to the amount of this award that are as a direct result of the disruption of campus operations due to COVID-19; and that your expenses were in one or more of these areas: food, housing, course materials, technology, health care, and/or child care.