



ALLEGANY COLLEGE
of MARYLAND

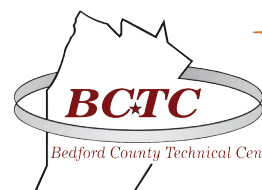
Registration
begins
NOW!!



**YOUR
NEXT CHAPTER**

**FALL 2026 NON-CREDIT
TRAINING OPPORTUNITIES**

A PARTNERSHIP IN
EDUCATION



ALLEGANY COLLEGE
OF MARYLAND

Your Guide
TO LIFELONG LEARNING

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Welcome to our *Fall 2026* catalog of training **OPPORTUNITIES**

We invite you to take a few moments from your busy day to explore the exciting training opportunities available through the ACM/BCTC Training Center. Whether you're looking to enhance your current skills or explore something new, we offer a wide range of programs designed to meet your needs.

Our open enrollment classes are available to anyone eager to grow professionally. Additionally, many of our courses can be customized to align with the specific goals of employers, ensuring relevant and impactful training for your team.

At the Training Center, we pride ourselves on working closely with each client to deliver high-quality, cost-effective training solutions. Our personalized approach ensures that every program is thoughtfully designed and delivered with value-added services to maximize your learning experience.

Discover how continuing your education can open new doors for you!

For more details call us at 814-624-4812.

You can also find us on the web at www.allegany.edu or www.bedfordctc.org

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and stay up to date with all our latest courses and events!

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Computer Applications

Computer Skills for Everyday Life (BCT/101)

This course is designed for adults with little to no prior computer experience who wish to gain foundational skills to navigate the digital world with confidence while learning on the device you use every day! Participants will learn basic computer and technology skills necessary for everyday tasks, work, and communication.

Upon successful completion of this course, students will be able to:

- Identify and use basic computer hardware components, such as the monitor, keyboard, mouse, and other peripherals.
- Navigate the operating system Microsoft Windows to open and close applications, manage files and folders, and use system settings.
- Understand and utilize basic functions of Microsoft Word: Create, save, edit, format, and print documents.
- Microsoft Excel: Understand spreadsheet functionality, create basic spreadsheets, enter data, use basic formulas and formatting, and print worksheets.
- Microsoft Outlook: Create and manage email accounts, send, receive, and organize emails, including using attachments, identifying potential spam and protecting email accounts.
- Safely navigate the Internet using a web browser, perform effective searches, and understand online safety practices.
- Understand basic file management, including creating, moving, renaming, deleting, and locating files and folders.
- Develop basic troubleshooting skills to address common computer issues.
- Build confidence and awareness in using computer technology for everyday life.

Windows laptop (fully charged): **Recommended but not required.** Apple/Mac devices are not supported.

Date: Tues. & Thurs., Sept. 29 – Oct. 15, 2026
(6 sessions)

Time: 10:00 AM – 12:00 PM

Instructor: Joshua Sheeder

Location: ACM Bedford County Campus

Fee: \$95.00 (textbook included)

55+ or Veteran Discount fee: \$85.00



Social Media, Internet, and AI Safety

(PWT/418)

Stay safe, connected, and confident online by learning essential skills for social media, internet security, and the growing role of artificial intelligence in everyday life.

- **Connecting with Confidence:** Learn how popular social media platforms work and how to set up accounts securely.
- **Privacy Controls:** Understand settings that limit who can see posts, photos, or personal information.
- **Digital Etiquette & Empathy:** Best practices for interacting with family and recognizing the spread of misinformation.
- **Hands-on Practice:** Navigating friend requests, direct messaging, and blocking unwanted contacts.
- **Safe Browsing Basics:** How to identify secure websites and safe links
- **Password Power and Two-Factor Authentication (2FA):** Learn how to create, remember, and securely store strong, unique passwords while implementing a critical extra layer of security for banking, shopping, and email accounts.
- **Public Wi-Fi Safety:** How to use coffee shop or library internet connections safely without exposing data to hackers.
- **Spotting the Scams; Email & Text Security:** Real-world examples of phishing, “grandparent scams,” and fake tech-support calls. Identifying suspicious messages, avoiding malicious attachments, and preventing identity theft.
- **Safe Online Shopping:** How to recognize fraudulent sellers, use secure payment methods (like credit cards), and verify returns/refund policies.
- **What is AI?** A gentle, jargon-free introduction to what AI is and how it powers voice assistants, spellcheck, and search engines.

- **AI & The “Deepfake” Threat:** Learning how to identify AI-generated voices, manipulated videos, and text scams designed to manipulate emotions.
- **Everyday AI Helpers:** How to safely use AI to aid with memory, medication reminders, travel planning, and cognitive stimulation.

Date: Tues. & Thurs., Oct. 20 – Oct. 29, 2026
(4 sessions)

Time: 10:00 AM – 12:00 PM

Instructor: Joshua Sheeder

Location: ACM Bedford County Campus

Fee: \$50.00

55+ or Veteran Discount fee: \$45.00

Introduction to AutoCAD (Automated Computer-Aided Drafting) (PWT/106)

AutoCAD is powerful drafting software that bridges the gap between traditional hand drafting and modern 2D and 3D design.

This introductory course is perfect for beginners—no prior experience is required. If you have a basic understanding of arithmetic and a passion for drawing or design, you're ready to get started. In this course, you'll:

- Learn the fundamentals of computer-aided drafting
- Develop the skills to turn ideas into precise digital drawings
- Explore a wide range of AutoCAD tools and functions to streamline your workflow
- Build confidence as you progress from basic concepts to more advanced techniques

The course includes the textbook ***AutoCAD 2023: A Power Guide for Beginners and Intermediate Users***, which is covered in the class fee.

Date: Wed., Sept. 30 – Nov. 18, 2026 (8 sessions)

Time: 6:00 PM – 8:00 PM

Instructor: Cody Buterbaugh

Location: BCTC

Fee: \$150.00 (textbook included)



iPhone In and Out (PWT/402)

Just got a new iPhone and feeling overwhelmed? You're not alone—and this course is here to help! Whether you're unsure how to make a call or curious about apps like Facebook, eBay, or Amazon Prime Video, this class is designed to take the mystery out of your device.



Led by certified Apple instructor Matt Vollbrecht, this hands-on course has been completely updated for the latest iPhone models and software. You'll start with the basics—turning your phone on and off, making calls, sending messages, using the Calendar, and customizing settings to suit your needs. Then, you'll move on to more advanced features like browsing the web, reading books, listening to music, and more.

You'll also learn how to protect your personal information and keep your data secure in today's digital world. Even if you've taken a previous iPhone course, there's plenty of new content to explore.

Date: Tues. & Thurs., Oct. 6 – Oct. 29, 2026 (8 sessions)

Time: 11:00 AM – 12:30 PM

Instructor: Matt Vollbrecht, Certified Apple Instructor

Location: ACM Bedford County Campus

Fee: \$75.00

55+ or Veteran Discount fee: \$67.00

Investing In Your Healthcare Future

Nurse Aide Training Program (BCT/121)

Do you find fulfillment in caring for others? If so, becoming a **Certified Nursing Assistant (CNA)** could be the perfect path for you!

This **125-hour, PDE-approved training program** prepares you with the essential knowledge and hands-on skills needed to begin a rewarding career in healthcare. Upon successful completion of the course, you'll be eligible to take the **Pennsylvania Nurse Aide Examination**. Once you pass, your name will be added to the **PA Nurse Aide Registry**, officially certifying you to work as a CNA.

Date: Mon. – Thurs., Sept. 28 – Nov. 18, 2026)
(31 sessions)

Time: 4:00 PM – 8:15 PM

Instructor: Rebecca Mundorff and staff

Location: BCTC

Fee: \$1,500.00 (includes textbook and workbook)



The first 6 to enroll in the Nurse Aide class will get \$250 off making the class \$1,250

The \$250 discount cannot be combined with any other funding or sponsorship

Basic Life Support (BLS) Provider (PWT/343)

The Basic Life Support (BLS) Provider Course is a video-based, instructor-led training designed to teach both single-rescuer and team-based life support skills. With a strong emphasis on high-quality CPR and effective team dynamics, this course prepares participants to respond confidently in both pre-hospital and in-facility settings.

What You'll Learn:

- How to recognize and respond to life-threatening emergencies
- High-quality chest compressions and effective ventilations
- Proper use of an Automated External Defibrillator (AED)
- Team-based resuscitation techniques

Participants must successfully complete a skills assessment in CPR and AED use, as well as a written exam. Upon passing, students will receive a BLS Provider certification card, valid for 2 years.

Who Should Enroll?

This course is ideal for:

- Physicians, nurses, paramedics, and EMTs
- Respiratory, physical, and occupational therapists
- Physician assistants, residents, and medical/nursing students
- Aides, allied health professionals, and lifeguards
- Anyone seeking BLS certification for professional or personal reasons

Date: Fri., Oct. 9, 2026

Time: 8:00 AM – 3:30 PM

Instructor: Jeremy Oldham

Location: ACM Bedford County Campus

Fee: \$90.00 (includes workbook)

We never like to cancel a class. However, we do need a minimum of six (6) students so
PLEASE REGISTER EARLY!

Heartsaver® First Aid, CPR, and AED (PWT/336)

According to OSHA, approximately 4 million workplace injuries and illnesses occur each year, and nearly 80% of sudden cardiac arrests happen outside of a hospital setting.

This Heartsaver® First Aid, CPR, and AED course is a video-based, instructor-led training designed to



equip participants with the essential skills to respond effectively in the critical first moments of an emergency—whether it's a medical issue, choking, or sudden cardiac arrest—until professional help arrives.

Course Highlights:

- Hands-on training in first aid, adult CPR, and AED use
- Emphasis on real-world emergency response scenarios
- Skills testing to ensure competency and confidence

Upon successful completion of the course and skills assessment, participants will receive a Heartsaver® First Aid CPR AED certification card, valid for 2 years.

Who Should Attend?

This course is ideal for all lay rescuers, including:

- Childcare providers and babysitters
- Firefighters and police officers
- Airline personnel and security staff
- Family members of individuals at high risk for cardiac arrest

This training meets OSHA's First Aid standard and is suitable for anyone seeking to be prepared for emergencies in the workplace or at home.

Date: Fri., Nov. 13, 2026

Time: 8:00 AM – 3:30 PM

Instructor: Jeremy Oldham

Location: ACM Bedford County Campus

Fee: \$90.00 (includes workbook)

Culinary Courses

The Artisan Night Out: Grazing Boards & Non-Alcoholic Mixology (PWT/419)

Skip the crowded restaurants and join us for the ultimate creative night out! This hands-on workshop merges the art of beautiful food styling with premium non-alcoholic mixology. First, you'll step up to the tasting bar and learn how to use a rapid-infusion method to cook down an aromatic, scratch-made simple syrup. You'll use your custom syrup to mix, shake, and layer a gorgeous, vibrant mocktail. With a drink in hand, you'll then learn the structural rules of building a show-stopping charcuterie and grazing board. We will cover professional food styling tricks—including how to fold a perfect salami rose, create cracker rivers, and balance colors and textures on your platter. You'll spend the second hour relaxing, snacking, and socializing while crafting a stunning custom wine glass using fast-drying.

Date: Thurs., Oct. 22, 2026

Time: 5:00 PM – 7:00 PM

Instructor: Pastry Chef Debra Swope

Location: ACM Bedford County Campus

Fee: \$45.00 (includes a blank wine glass, paint pen use, and an individual plate of meats/cheeses/crackers)

Water Color Cookie Art (PWT/415)

Join Pastry Chef Debra Swope and take your cookies to the next level with watercolor-inspired designs painted on royal icing. In this hands-on session, you'll learn how to create delicate, painterly effects using edible watercolors and royal icing on cookies. Master color blending, soft washes, and feathered gradients while keeping the icing glossy, smooth, and durable. Limit 10

Date: Thurs., Nov. 19, 2026

Time: 5:00 PM – 7:00 PM

Instructor: Pastry Chef Debra Swope

Location: ACM Bedford County Campus

Fee: \$59.00

Kids and Family

The Royal Tea Party: Castles, Crafts and Treats! (Ages 2-10) (PWT/416)

Hear ye, hear ye!

Calling all young princes and princesses to the ultimate royal gathering! Step into our pop-up palace for a magical two hours of fairytale crafting and elegant treat-making—no baking required.

Every royal guest will kick off the party by

designing and decorating their very own glittering crown or tiara to wear for the grand event. Next, we will head to the palace kitchen to craft edible magic fruit wands, press out custom tiara-shaped finger sandwiches, and learn the culinary secret to making beautiful pastel-dipped royal sweets. The class concludes with an official, music-filled Royal Tea Party where our guests will feast on their creations. Best of all, a real storybook princess will make a special guest **appearance** to mingle, take photos, and share tea time secrets with the kids! Note: Registration covers one child and an accompanying adult. Limit 10 kids.

Date: Thurs., Nov. 5, 2026

Time: 5:00 PM – 7:00 PM

Instructor: Pastry Chef Debra Swope

Location: ACM Bedford County Campus

Fee: \$35.00 (includes foam crown, jewel stickers, fruit/sandwiches and a photo op)



ServSafe® Certification (PWT/100)

This course prepares participants to earn the ServSafe® Food Protection Manager Certificate, which fulfills the Pennsylvania Department of Agriculture's requirements under the Food Employee Certification Act.

Who Should Enroll?

- Individuals seeking ServSafe® Food Protection Manager certification
- Those needing to meet PDA food safety certification requirements
- Restaurant and food service managers
- Anyone responsible for food safety in a commercial kitchen

What You'll Learn:

- Safe food preparation, handling, storage, and purchasing practices
- Identification and prevention of foodborne illnesses and allergens
- Personal hygiene standards for food handlers
- Pest management strategies
- Proper cleaning and sanitizing procedures

To earn certification, participants must complete the ServSafe® Manager Course and pass the ServSafe® Food Protection Manager Certification Exam with a score of 70% or higher. Certification is valid for five years, after which recertification is required.

Date: Tues., Wed. & Thurs., Oct. 20, 21, 22, 27, 28 & 29, 2026 (6 sessions)

Time: 5:00 PM – 8:00 PM

Instructor: Robin Sheeder

Location: BCTC

Fee: \$175.00 (includes textbook and exam voucher)

ServSafe® Recertification (PWT/203)

Food safety standards evolve over time, and staying current is essential. This ServSafe® Recertification course provides the latest updates based on the FDA Food Code to help you maintain compliance and protect your customers from foodborne illnesses. To maintain your ServSafe® Food Protection Manager Certification, you must pass the recertification exam every five (5) years. This course will review key concepts and prepare you for the exam with the most up-to-date food safety information.

Date: Tues., Wed. & Thurs., Oct. 27, 28 & 29, 2026 (3 sessions)

Time: 5:00 PM – 8:00 PM

Instructor: Robin Sheeder

Location: BCTC

Fee: \$125.00 (includes textbook and exam voucher)



Skilled Trades

Introduction to Industrial Electricity and Motor Controls (BCT/178)

This course provides a foundational understanding of electrical power systems and industrial control circuits. Designed for students of all experience levels, it covers essential concepts and practical skills needed in today's industrial environments.



Key topics include:

- Electrical theory, including Ohm's Law and related principles
- Electrical safety practices
- Use of electrical test equipment and interpretation of readings
- Identification and application of control devices and their ratings
- Operation and control of 3-phase motors
- Transformers and 3-phase power systems

No prior experience is required—students from all backgrounds will be guided to achieve the same level of competency. ✓ Qualifies for 4.8 CEUs

Date: Mon. & Wed. Sept. 21 – Nov. 11, 2026
(16 sessions)

Time: 5:30 PM – 8:30 PM

Instructor: Wade Reffner

Location: BCTC

Fee: \$780.00 (includes various handouts)

Basic MIG Welding (BCT/142)

Whether you're just starting out or looking to refresh your skills, this course is the perfect introduction to MIG (Metal Inert Gas) Welding—one of the most versatile and beginner-friendly arc welding processes. Designed for both beginners and intermediate welders, this hands-on class covers:

- **Welding safety fundamentals**
- **Proper setup and operation of MIG welding equipment**
- **Essential welding techniques and joint types**

No prior experience is required. Upon successful completion, students may be eligible to take the AWS certification exam for flat or horizontal MIG welding.

Date: Mon. & Wed., Sept. 28 – Nov. 4, 2026
(12 sessions)

Time: 6:00 PM – 9:00 PM

Instructor: Jared Long

Location: BCTC

Fee: \$650.00 (includes symbols packet and textbook)

Welding Class Spring 2025



**The first 6 to enroll in
the MIG Welding class
will get \$250 off
making the class only \$400**

State Auto Inspection (BCT/131)

This course prepares students to take the Pennsylvania State Vehicle Safety Inspection License Exam. Upon successful completion of the course and exam, participants will earn their official PA Auto Inspector's License, qualifying them to perform state vehicle inspections.

Date: Tues. & Thurs., Sept. 29, Oct. 1, 6, & 8, 2026
(4 sessions)

Tactile exam date will be schedule by instructor.

Time: 5:00 PM – 9:00 PM

Instructor: Kevin Lawton

Location: BCTC

Fee: \$185.00 (includes manual and one category)
Additional categories are \$45.00 each.

Emissions Inspector Certification (BCT/202)

Upon successful completion of this class, you will take the PA Emissions Inspector Certification Exam. Those who pass will receive their initial PA Emissions Inspector License.



Date: Mon., Tues. & Wed., Nov. 2, 3, & 4, 2026
(3 sessions)

Time: 5:00 PM – 9:00 PM

Instructor: Kevin Lawton

Location: BCTC

Fee: \$185.00

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ACM/BCTC Workforce Training Center

Accounting Fundamentals Series

Learn the basics of double-entry bookkeeping, while also learning how to analyze and record financial transactions, as well as prepare various financial reports at the end of the fiscal period.

Administrative Assistant Suite

Learn the skills you need to excel as an administrative professional or executive assistant.

Microsoft Office 2019 Value Suite

This course bundle will teach you how to use Word 2019, Excel 2019, and PowerPoint 2019, Office's top business productivity programs.

Presentation Skills Suite

Learn everything you need to know to master public speaking, create PowerPoint presentations, and incorporate humor into your presentation delivery.

QuickBooks Online Series

Learn to use QuickBooks Online to record income and expenses; enter checks and credit card payments; track your payables, inventory, and receivables; and much more.

SQL Series

SQL is one of the most requested skills from today's data-driven employers. Learn the coding language in these easy to follow online courses.

Web Design Value Suite

Create your own webpages and websites after learning everything from web design layout to CSS3/HTML5 and JavaScript.

Writing and Editing Value Series

Brush up on your grammar, writing, and editing skills with this discounted bundle on online courses!

To view all course bundles, learn more and enroll, visit:

ed2go.com/webname

Bedford County Technical Center

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Visit: www.ase.com/myASE
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ONCE REGISTERED:

Call the Bedford County
Technical Center at 814-624-4812
to schedule a testing date and time.



Hobbies & Pastimes

Introduction to Beekeeping (PWT/384)

What's all the buzz? Join us for an educational, informative and exciting new course as a skilled beekeeper Brad Duffy leads participants into the exciting world of beginner beekeeping. The class will focus on the history and types of Honey Bees, colony structure, bee biology and development, and keeping a healthy Hive. Participants will also learn about proper protective gear, tools of the trade and hive location. As the class progresses, other discussions topics will include trapping methods, packages, swarms, establishing colonies, invasive extractions, transporting hives and avoiding threats from humans and animals

Date: Mon., Sept. 21 – Oct. 26, 2026 (6 sessions)

Time: 6:00 PM – 8:00 PM

Instructor: Brad Duffy

Location: BCTC

Fee: \$95.00 (includes book)

55+ or Veteran Discount Fee: \$85.00 (includes book)



Folklore of the Appalachian Mountains of Pennsylvania (PWT/403)

Step into the shadowy hills and deep forests of western Pennsylvania's Allegheny Mountains, where folklore runs as deep as the roots of the trees. Join author Patty A. Wilson—renowned for her work documenting Pennsylvania's rich traditions and folk medicine—for a captivating journey through the mysteries, monsters, and mountain folk of the Northern Appalachians.

Discover the legends passed down by Native peoples that enchanted and warned early settlers—tales of giants, spirits, and creatures that still haunt the region's lore. Explore a culture shaped by isolation, superstition, and survival—distinct from other parts of Appalachia, yet deeply rooted in tradition and magic.

Through stories, history, and hands-on insights, Patty will guide you through the unique cultural tapestry of the Alleghenies and the folklore that still echoes through the hills.

Course Outline:

- **Week 1:** The Natives, Settlers, and Oral Traditions of Early Western Pennsylvania
- **Week 2:** Forest Beasts, Winged Creatures, Water Monsters, and Devils of PA
- **Week 3:** Witches, Powwow Doctors, and Ghostly Encounters
- **Week 4:** Signs, Wonders, and Tokens – Interpreting the Unseen
- **Week 5:** Planting by the Moon, Preserving Crops, and Reading Nature
- **Week 6:** A Distinct Culture –The Spirit and Lore of Western Pennsylvania

Date: Thurs., Oct. 1 – Nov. 5, 2026 (6 sessions)

Time: 5:00 PM – 7:00 PM

Instructor: Patty Wilson

Location: ACM Bedford County Campus

Fee: \$78.00

55+ or Veteran Discount Fee: \$70.00

History

“The Titanic... What Really Happened?” (PWT/413)

The Titanic—one of the most captivating and widely discussed events in history—continues to fascinate over a century later. In this compelling course, taught by Matthew Vollbrecht, author of *Titanic:*



The Most Complete Story Ever Told, we'll dive deep into the true story behind the legendary ship.

Explore the myths, legends, and facts surrounding the Titanic. Why was it built? What did it look like? How did passengers dress, and what did they eat? Was it really considered “unsinkable”? Why were iceberg warnings ignored? Were third-class passengers truly locked below deck? Would more lifeboats have saved more lives?

These questions—and many more—will be examined in detail. We'll also look at Titanic's lasting impact on society and culture, including a discussion of the Titan submersible implosion during its descent to the wreck site.

Finally, we'll explore what has changed since 1912 and ask the most important question of all: *Could a disaster like Titanic happen again?*

Each student will receive a copy of Matthew Vollbrecht's book as part of the course.

Date: Mon. & Wed., Oct. 19 – Nov. 4, 2026 (6 sessions)

Time: 5:00 PM – 6:30 PM

Instructor: Matthew Vollbrecht

Location: ACM Bedford County Campus

Fee: \$85.00 (includes a copy of Matthew's book *Titanic: The Most Complete Story Ever Told*)

55+ or Veteran Discount Fee: \$76.00

Handmade Treasures

Gather and Create: A Fall Wreath-Making Experience (PWT/420)

Gather a friend or family member and join us for a warm, welcoming, hands-on wreath-making experience. Enjoy an evening of creativity, conversation, and seasonal inspiration as you design your own beautiful fall wreath using a variety of silk flowers and autumn accents.

Whether you're a beginner or simply looking for a fun new hobby, you'll learn easy design techniques in a relaxed and friendly atmosphere. Best of all, you'll leave with a gorgeous wreath to display in your home throughout the season.

All tools, materials, and silk flowers are included. No experience is necessary—just bring your creativity and enjoy a cozy autumn experience with those you love!

Date: Tues., Oct. 6, 2026

Time: 6:00 PM – 8:00 PM

Instructor: Victoria McCloskey

Location: ACM Bedford County Campus

Fee: \$60.00

55+ or Veteran Discount Fee: \$54.00

Create Your Own Paper Sunflower (PWT/422)

Is fall your favorite color? Do you love fall sunshine and sunflowers? Here is your chance to create your own. Join Stacey from Paper Creations by Stacey for this instructional class



on how to make a paper sunflower! Stick around and we will add it to your very own fall arrangement.

Date: Tues., Oct. 13, 2026

Time: 5:30 PM – 7:30 PM

Instructor: Stacey Grab/Owner Creator of Paper Creations by Stacey

Location: ACM Bedford County Campus

Fee: \$45.00

55+ or Veteran Discount Fee: \$40.00

Learn to Crochet (PWT/344)

Whether your brand new to crochet or have tried before without success, this class is the perfect place to start! In this beginner-friendly course, you'll learn essential stitches and techniques, how to read basic patterns, and build the confidence you need to continue your crochet journey.

We'll be creating classic granny squares and practical dishcloths—perfect starter projects to help you master the basics while having fun!

Please bring the following supplies to the first class:

- 1 skein of medium-weight (4-ply) yarn
- 2.5 oz of 4-ply Peaches & Crème cotton yarn (please avoid black or brown)
- Size H (5mm) crochet hook
- Tapestry needle
- Scissors

Date: Mon. & Wed., Oct. 5 – Oct. 21, 2026 (6 sessions)

Time: 4:30 PM – 6:00 PM

Instructor: Angela Conner

Location: ACM Bedford County Campus

Fee: \$60.00 (plus supplies)

55+ or Veteran Discount Fee: \$54.00 (plus supplies)



Handcrafted Rustic Daisy Art (PWT/424)

Create a handmade rustic daisy wood sign. This unique piece features a 3D daisy made from vintage-style lace and fabric. The golden center is a soft, textured pom-pom, and the flower “grows” from a stem of natural twine accented with delicate green leaves, finished with a rustic burlap base and intricate white lace trim.



The entire design is set against a distressed, white-washed wood plank board. All materials are included.

Date: Tues., Sept. 29, 2026

Time: 4:30 PM – 6:30 PM

Instructor: Tina Verba

Location: ACM Bedford County Campus

Fee: \$39.00 (includes all materials)

55+ or Veteran Discount Fee: \$35.00

Suds, Science and Creativity: The Soapmaker's Workshop (PWT/421)

Have you ever wanted to create your own custom soap recipe? Join us for an evening of creativity and hands-on learning! In this workshop, you'll learn how to formulate your own soap recipe and use a lye calculator with confidence. We'll guide you through the process step by step, helping you understand the basics of soap formulation. To top it off, we'll demonstrate the hands-on process of making a loaf of goat milk soap. And yes, you'll go home with a bar of soap you've helped create! Come ready to learn, create, and have fun while exploring the art and science of soapmaking.

Date: Thurs., Oct. 22, 2026

Time: 5:00 PM – 7:30 PM

Instructor: Tom and Missy Miller

Location: BCTC

Fee: \$24.00 (includes a bar of soap)

55+ or Veteran Discount Fee: \$21.00 (includes a bar of soap)

Exploring the Arts

Shades of Expression: Exploring Charcoal Drawing (PWT/400)

Discover the expressive power of charcoal in this beginner-friendly course designed to build your confidence and familiarity with this dynamic medium. While



basic drawing skills are recommended, this class will guide you through foundational techniques, introduce you to essential tools, and explore the rich history of charcoal in art.

Each session will include warm-up exercises with 10–15 minute gestural studies, followed by more focused drawing sessions. You'll learn how to define shape, line, and space using various charcoal methods, while also examining notable works—both historical and local—for inspiration.

The final class will feature a group critique, offering a supportive space to share your work, reflect on your progress, and practice discussing art in a collaborative setting.

Supplies: A full materials list will be provided during the first class. Please bring all required supplies to the second session.

Date: Tues., Oct. 6 – Nov. 3, 2026 (5 sessions)

Time: 5:30 PM – 7:30 PM

Instructor: Morgan Young

Location: ACM Bedford County Campus

Fee: \$65.00

55+ or Veteran Discount Fee: \$58.00

Creative Beginnings (PWT/423)

Curious about making art but not sure where to begin? Whether you're exploring for the first time or have questions about materials and tools, instructor **Morgan Young** will lead you through welcoming, informative sessions designed to spark confidence and creativity.

You'll be introduced to a wide range of artistic disciplines—**Acrylic, Oil, Watercolor, Tempera, Ceramics, Jewelry Making, Charcoal, Printmaking and Photography**—with clear guidance and hands on insight into how each medium works.

These sessions offer a foundational overview of each discipline, highlight notable artists who have mastered the craft, and share how their techniques, choices, and creative processes shaped their success. No tools required. Please bring a sketchbook to each class.

Day 1 - Charcoals and printmaking

Day 2- Acrylic, oil, Watercolor

Day 3 -Tempera, Ceramics Metalsmithing

Day 4 - Photography and Conceptual art

Date: Mon., Oct. 19 – Nov. 9, 2026 (4 sessions)

Time: 5:30 PM – 7:00 PM

Instructor: Morgan Young

Location: ACM Bedford County Campus

Fee: \$39.00

55+ or Veteran Discount Fee: \$35.00

We never like to cancel a class. However, we do need a minimum of six (6) students so
PLEASE REGISTER EARLY!

CREATIVE Crawl

Experience Art Beyond the Classroom (PWT/417)

This course takes you on field trips to museums, artist studios, and community art spaces throughout Bedford and Everett. Each session will be held at a different location, and our schedule may shift based on weather conditions. Please bring a pencil and sketchbook to each session and be ready to observe, sketch, and engage with art in its natural setting! Transportation is the responsibility of the student.

COURSE SCHEDULE AND OVERVIEW

Day 1:

Orientation at ACM Bedford County Campus

During this session, we will:

- ▶ Review the course calendar and expectations.
- ▶ Discuss logistics for visiting museums and art locations.
- ▶ Introduce some of the artists we will study.
- ▶ Cover the required writing assignment: A brief reflective composition on your thoughts, feelings, and experiences throughout the course that will be shared during our final class discussion. Assignment will need submitted via email before our final meeting.

Day 2:

Museum Focus

Meet at a museum or artist studio (location announced at orientation)

- ▶ Explore current exhibitions and engage in discussion.
- ▶ Learn how cultural institutions impact communities
- ▶ Examine silent communication in art and explore artists' motivations.

Day 3:

Painting and the 2D World

Meet at a museum or artist studio (location announced at orientation)

- ▶ Walk through exhibitions with an emphasis on painting and two-dimensional art.
- ▶ Discuss composition and artistic techniques.

Day 4:

Sculpture and the 3D World

Meet at a museum or artist studio (location announced at orientation)

- ▶ Explore sculpture and three-dimensional art forms.
- ▶ Discuss materials, processes, and artistic intent.

Day 5:

Bedford Art Walk (Weather Permitting)

Meet in Bedford and tour notable art installations and points of interest, including:

- ▶ WWII Monument (traditional sculpture)
- ▶ Pigeon Hill Studio
- ▶ Large George Washington painting
Cork and Compass mural (in progress)
- ▶ PA250 Bell installation – Bob as an artist

Day 6:

Final Class Discussion at ACM Bedford County Campus

We will gather as a group to:

- ▶ Share insights from your written reflections.
- ▶ Discuss how these experiences have influenced your view of art.
- ▶ Review upcoming exhibitions and opportunities for continued creative engagement.

Date: Thurs., Oct. 8 – Nov. 12, 2026 (6 sessions)

Time: 5:00 PM – 7:00 PM

Instructor: Morgan Young

Location: ACM Bedford County Campus and Locations Determined at Orientation

Fee: \$80.00

55+ or Veteran Discount Fee: \$72.00



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offers certificate distance education programs in Automation, Electronics, Electromechanical, Electric Vehicle, Robotics, PLC and PLC II, designed to provide students with a complete technical introduction to these subjects. Programs will help enrich skills and knowledge in design, programming, installation, operation, maintenance and troubleshooting. These programs provide a self-paced distance education alternative to students who cannot attend the traditional college environment on a full or part-time basis.

The cornerstone of these programs is the simulation software, which is fully integrated within the learning material and bridges the gap between theoretical and practical application. The simulation software includes LogixSim for Automation program, CircuitLogix, 3DLab for Electronics and Electromechanical, Electric Vehicle program, RoboLogix for robotics program and PLCLogix500 and PLCLogix5000 for PLC programs.

Robotics Technician

The Robotics Technician training program introduces the concepts of industrial robots and explains how they can be used in a plant or manufacturing system. The primary focus of the program is on automated manufacturing processes, as well as the role of robots and all of their support equipment. Students receive both theoretical and laboratory instruction through a combination of multimedia learning resources and a robotics simulation software package to allow for the programming, testing, and debugging of robot-control programs. Areas of study include motion programming, pick and place, spray painting, arc and spot welding, computer networking, automated sorting systems, vision and tactile sensors and computer integration.



The total cost of the Robotics Technician Certificate Program is \$1740.

There are two payment options.

- **Option 1**

Full Registration: \$1740

Students register and pay for the complete program at one time.

- **Option 2**

Pay-As-You-Learn Registration

Initial registration is \$570 (includes web-based curriculum, laboratory simulation software, user guides and Module 1) and registration for each of the remaining 13 modules is \$90/module. Students may register for one or more modules at any time.

Electronic Technician

The Electronics Technician Certificate program prepares graduates of the program for employment and/or further on-the-job training as a service technician in the field of consumer, commercial and industrial electronics. As well, it will enable students to provide technical support and service during the production, installation, operation and repair of electrical equipment and systems.



The total cost of the Electronics Technician Certificate Program is \$1800.

There are two payment options.

- **Option 1**

Full Registration: \$1800

Students register and pay for the complete program at one time.

- **Option 2**

Pay-As-You-Learn Registration

Initial registration is \$430 (includes the web-based curriculum, laboratory simulation and Module 1) and registration for each of the remaining 23 modules is \$60/module. Students may register for one or more modules at any time.



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PLC Technician

The PLC Technician Certificate Program provides a basic introduction to PLCs and focuses on the practical applications of using them in a plant or manufacturing system. This program is designed for students with little or no PLC experience and who require a safe and quick start in the fundamentals of PLC programming.



The total cost of the PLC Program is \$1800.

There are two payment options.

- **Option 1**

Full Registration: \$1800

Students register and pay for the complete program at one time.

- **Option 2**

Pay-As-You-Learn Registration

Initial registration is \$450 (includes the, web-based curriculum, laboratory simulation software and Module 1) and registration for each of the remaining 18 modules is \$75/module. Students may register for one or more modules at any time.

PLC Technician II

The PLC Technician II Certificate program provides a more advanced study of PLCs in manufacturing including Distributed Control Systems (DCS), Supervisory Control and Data Acquisition Systems (SCADA) and advanced programming languages. This program can be completed without taking the first PLC program however is more challenging to learn since it uses tag-based addressing.

The total cost of the PLC Technician II Program is \$1800.

There are two payment options.

- **Option 1**

Full Registration: \$1800

Students register and pay for the complete program at one time.

- **Option 2**

Pay-As-You-Learn Registration

Initial registration is \$450 (includes the web-based curriculum, laboratory simulation and Module 1) and registration for each of the remaining 18 modules is \$75/module. Students may register for one or more modules at any time.

Electromechanical Technician

The Electromechanical Technician Certificate program provides a complete introduction to electronics and electromechanical systems. This program is often of interest to people who want to study electronics with an emphasis on mechanical systems, for example someone coming from a millwright background. The program covers mechanical topics outside of a typical electronics program, like industrial control devices, DC and AC motors and control circuits, transformers, analog and digital transducers, industrial process control and PLCs.

The total cost of the Electromechanical Technician Certificate Program is \$1800.

There are two payment options.

- **Option 1**

Full Registration: \$1800

Students register and pay for the complete program at one time.

- **Option 2**

Pay-As-You-Learn Registration

Initial registration is \$430 (includes the web-based curriculum, laboratory simulation software and Module 1) and registration for each of the remaining 23 modules is \$60/module. Students may register for one or more modules at any time.



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Automation Technician

The Automation Technician Certificate Program is intended to prepare graduates for career opportunities in the expanding field of industrial automation. Upon completion of the program, graduates will be able to design, install, and maintain electronic equipment used in modern industrial processes and work on a wide range of control systems, from the simplest fuses and motors to sophisticated electronic computer interface boards, motor drives, programmable logic controllers, solid-state devices and robotics.

The total cost of the Automation Technician Certificate Program is \$1850.

There are two payment options.

- **Option 1**

Full Registration: \$1850

Students register and pay for the complete program at one time.

- **Option 2**

Pay-As-You-Learn Registration

Initial registration is \$590 (includes web-based curriculum, laboratory simulation software, and Module 1) and registration for each of the remaining 17 can be purchased singly or in groups at a later date.

Electric Vehicle (EV) Technician

The EV Technician Certificate training program is intended to address a global need for people who are skilled in diagnosing, servicing and repairing high voltage EVs and commercial charging stations.



Our program is the right choice whether you are an automotive technician interested in repairing & servicing electric vehicles, an Electrician interested installing and maintaining commercial and/or residential charging stations, or anyone interested in joining the EV revolution.

The total cost of the Electric Vehicle Technician Certificate Program is \$1750.

There are two payment options.

- **Option 1**

Full Registration: \$1750

Students register and pay for the complete program at one time.

- **Option 2**

Pay-As-You-Learn Registration

Initial registration is \$580 (includes all learning materials, laboratory simulation software and Module 1) and registration for each of the remaining 13 modules is \$90/module. Students may register for one or more modules at any time.



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Wind Turbine Technician

Wind Turbine (WT) Technician online Certificate program is intended to address a global need for people who are skilled in servicing, diagnosing, repairing and installing wind turbines and related equipment. The program is delivered in an asynchronous “on demand” online format, which allows the student to start and finish modules entirely at their own pace. This format is based on GBC’s other award-winning online technical training programs such as electronics, robotics and industrial automation. The average completion time is 32 weeks, but there are no pre-set, scheduled completion times, which allow the student to complete the course material at a rate that they are comfortable with.

The total cost of the Wind Turbine Technician Certificate Program is \$1750.

There are two payment options.

- **Option 1**

Full Registration: \$1750

Students register and pay for the complete program at one time.

- **Option 2**

Pay-As-You-Learn Registration

Initial registration is \$580 (includes all learning materials, laboratory simulation software and Module 1) and registration for each of the remaining 13 modules is \$90/module. Students may register for one or more modules at any time.

Solar Panel Installer

The Solar Panel Installer program provides a more basic introduction to Solar and focuses on the practical aspects of sizing and installing solar PV systems. Graduates of this program will have the skills and knowledge to find employment installing residential and commercial solar panels.

The Solar Installer Technician program consists of 7 modules of interactive curriculum using state-of-the-art simulation software with virtual lab/shop experiments, combined with videos, animations and real-world practical examples to reinforce the fundamental concepts of solar photovoltaic (PV) technology.

The total cost of the Electric Vehicle Technician Certificate Program is \$1120.

There are two payment options.

- **Option 1**

Full Registration: \$1120

Students register and pay for the complete program at one time.

- **Option 2**

Pay-As-You-Learn Registration

Initial registration is \$580 (includes web-based curriculum, laboratory simulation software, user guides and Module 1 exam) and registration for each of the remaining 6 modules is \$90/module. Students may register for one or more modules at any time.

Solar Energy Technician

Students in the Solar Energy Technician program will develop a wide range of knowledge and skills that cover everything from solar PV system design and installation to maintenance and commissioning. The learning objectives in this program are broad in scope and cover the most important aspects that anyone working in the solar PV industry should thoroughly understand. The program combines technical and skills training in areas such as safety protocols, electrical and electronics knowledge, system components and sizing, performance analysis, maintenance and troubleshooting techniques. With a strong emphasis on safety and best practices in industry, graduates are well-prepared for entry-level positions in the solar energy sector.

The total cost of the Wind Turbine Technician Certificate Program is \$1570.

There are two payment options.

- **Option 1**

Full Registration: \$1570

Students register and pay for the complete program at one time.

- **Option 2**

Pay-As-You-Learn Registration

Initial registration is \$580 (includes web-based curriculum, laboratory simulation software, user guides and Module 1 exam) and registration for each of the remaining 11 modules is \$90/module. Students may register for one or more modules at any time.



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REGISTRATION INFORMATION

for further information call (814) 624-4812



In Person

Register in person by visiting the Bedford County Technical Center. Office hours are Monday - Friday, 8:00am - 4:00pm.

By Mail

Complete the registration form in this catalog; attach a check, money order or credit card information and mail to us at ACM BCTC Workforce Development, 195 Pennknoll Road, Everett, PA 15537-6946.

By Phone

Phone registration is available during regular office hours for any customer paying by VISA, Discover, MasterCard, or agency billing. Please have all student, course and billing information ready before calling. The number to register is (814) 624-4812.

By Fax Or Scan

You can fax your registration form if payment by VISA, Discover, MasterCard, or agency billing. FAX cannot be used when paying by check. Please remember to include all information needed for payment when using a credit card or agency billing. FAX to (814) 623-7234 or SCAN to aweicht@allegany.edu.

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Payment Policy:

For all classes, full payment is due one week prior to first class session.

Cancellations:

The Allegany College of Maryland Center for Workforce Development reserves the right to cancel any course that, in judgement of the Center staff, does not have sufficient enrollment. The decision is usually made one week before the first scheduled class meeting, and all registrants will be notified promptly. A full refund is processed automatically. To help prevent cancellations, please register at least one week before class is to begin.

Refund Policy:

If a student wishes to withdraw from a course and receive a refund, an official withdraw form must be submitted to the ACM/BCTC Training Center Office. All costs will be refunded if the student withdraws before the first session of the course. If the student withdraws after the first session but on or before 20% of the course has been completed, 80% of the tuition will be refunded. No refunds will be issued to students withdrawing after 20% of the course has been completed. Students can obtain a withdraw form by calling the ACM/BCTC Training Center Office at 814-624-4812.

Who Can Register:

Courses are open to all interested persons 16 years of age or older (unless specifically designed as a youth course). High school students are required to submit a letter of approval from their Principal or Guidance Counselor for any course that is not designed as a youth program.

VISION/MISSION STATEMENT

ALLEGANY COLLEGE OF MARYLAND

Vision - We will be the college of choice that transforms lives, strengthens communities, and makes learners the center of everything we do.

Mission - Allegany College of Maryland is a lifelong learning community dedicated to excellence in education and responsive to the changing needs of the communities we serve. Our focus is the preparation of individuals in mind, body, and spirit for lives of fulfillment, leadership, and service in a diverse and global society. We are committed to engaging students in rich and challenging learning opportunities within a small college atmosphere that is known for its personal touch.



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☐ White ☐ Asian ☐ Native Hawaiian / Other Pacific Islander

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BIRTHDATE

MONTH	DAY	YEAR

() Male () Female

Signature _____ Date _____

I certify that the information on this form is correct. Must be signed and dated to be official. By signing this form, I agree to abide by the policies and procedures of the College, including without limitation, the Student Code of Conduct.

COURSE #	COURSE TITLE	BEGIN DATE	TIME	COURSE COST
TOTAL COSTS				

MAKE CHECKS PAYABLE TO:

Allegany College of Maryland
(Payment must accompany this registration)

EMAIL:

aweicht@allegany.edu

MAIL TO:

Bedford County Technical Center
195 Pennknoll Road
Everett, PA 15537-6946

PHONE: 814-624-4812 | FAX: 814-623-7234

If your employer is paying, please provide the information below:

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