

BUSINESS ADMINISTRATION PREPARATION FOR TRANSFER

If a student wishes to earn an associate degree from Allegany College of Maryland and then transfer to a four-year college to earn a bachelor's degree in business administration, this program of study will provide an appropriate preparation for such transfer. Although this curriculum is the normal type of preparation for students who plan to enter various bachelor's degree curricula at four-year colleges, it must be noted that different colleges may require somewhat different coursework. The student majoring in this curriculum at Allegany College of Maryland is encouraged to decide as soon as possible what four-year college he/she wishes to attend. As soon as that decision is made the student should meet with his/her advisor and a staff member in the Advising Center to alter this program to meet the specific requirements of the particular four-year institution. The Advising Center staff are also equipped to work with the student to help him/her make a decision regarding the selection of the four-year institution. Successful completion of this program qualifies a student to apply for an Associate of Science degree in Business Administration.

FIRST SEMESTER

Credit Hours

Business Administration 101 (Introduction to Business)	3
Business Administration 216 (Principles of Marketing)	3
Computer Technology 101 (Computer Literacy)	3
English 101 (Freshman English I)	3
Mathematics 102 (College Algebra)	3
Total: 15	

SECOND SEMESTER

Business Administration 213 (Principles of Management)	3
Business Administration 215 (Financial Accounting)	3
English Elective	3
① Mathematics 200 (Calculus for Applications) or Elective	3
Speech 101 (Speech Communication)	3
Total: 15	

THIRD SEMESTER

Credit Hours

Business Administration 207 (Managerial Accounting)	3
Economics 201 (Principles of Macroeconomics)	3
Laboratory Science Elective	4
② Physical Activity	1
Mathematics 109 (Probability and Statistics)	3
Total: 14	

FOURTH SEMESTER

Business Administration 210 (Business Law)	3
Economics 202 (Principles of Microeconomics)	3
Humanities Elective	3
Laboratory Science Elective	4
Social and Behavioral Science Elective	3

Total: 16

Total Credit Hours: 60

① *Mathematics 200 (Calculus for Applications) is a required course for many transfer institutions. Consult with your advisor.*

② *Students should consult with their advisor or Advising Center staff in selecting the most appropriate Physical Education courses.*

NOTE: All courses specifically identified by course number are graduation requirements for this program.