Allegany College of Maryland

CREDIT TUITION AND FEE POLICY

Adopted date: Various
Approved by Board of Trustees Date: Various
Implementation Date: Various
Revision Approved by BOT: 10/17/2022
Type of Policy: Finance - State Mandated

BACKGROUND AND PURPOSE

Credit tuition and fee rates must be set and publicly published annually for the various residency categories of credit students (Refer to the Student Residency Policy). Allegany College of Maryland's tuition and fee rates are published in the applicable course and program catalog and on the college website.

POLICY

I. SCOPE OF THE POLICY

This policy covers both tuition and fees for all credit courses and programs.

II. POLICY STATEMENT

In adherence to the required minimum rate calculations set forth by Maryland COMAR Title 16, Subtitle 3, Section 310, the College Board of Trustees annually approves tuition and fee rates that are competitive and reasonable, as part of the approval of the overall annual budget. The rates are set based on available funding from State and County budget allocations, as well as projected enrollments for the year. They reflect the need to balance the operating budget, while trying to keep the educational costs for the students affordable.

III. PROCEDURES

The college staff perform an annual review of the actual costs of operating the college and offering courses, including the costs for consumable instructional materials, in addition to comparing tuition and fee rates to peer and competitor institutions.

Tuition rates are set for Allegany County, Maryland residents, residents of other Maryland counties, out-of-State residents, and residents of the three Pennsylvania and three West Virginia counties that are contiguous to Allegany County, Maryland.

IV. **Tuition Requirements per Maryland EDUCATION Code Ann. § 16-310:** Tuition and fees for nonresident students

Any student who attends a community college in Maryland and is not a resident of Maryland shall pay, in addition to the student tuition and fees payable by a county resident, an out-of-state fee, at least equal to: (i) 60% of the county share per full-time equivalent student as determined under §16-305 of this subtitle; and (ii) The marginal cost component of the State share per full-time equivalent student as determined under § 16-305(c)(5) of this subtitle.

Any student who attends a community college with a service area that borders another state may set an out-of-state fee in accordance with subparagraph (ii) of this paragraph for any student who resides in an out-of-state county that borders the community college's service area. (ii) The fee described in subparagraph (i) of this paragraph: 1. Shall be more than the out-of-county fee as determined in subsection (b)(1) of this section; and 2. May be less than the out-of-state fee as determined in paragraph (1) of this subsection. (iii) Any student attending a community college in this State who pays a fee as provided in this paragraph may not be included as an in-State resident for computation of State aid to community colleges in accordance with § 16-305 of this subtitle.

V. Administration of Policy

The policy will be administered and periodically reviewed by the Director of the Business Office and the Vice President of Finance and Administration.

VI. Changes

Substantive changes to this policy require approval by the Board of Trustees; editorial changes, title/position changes, and/or changes to its implementation procedures may be made as required by federal or state mandate and/or institutional need with timely notice to students and employees.