Allegany College of Maryland

ADMISSIONS POLICY
HUMAN SERVICE PROGRAM

Approved by Board of Trustees
Revised 10/19/2015

BACKGROUND AND PURPOSE

Applicants interested in the Human Service Program will be evaluated for admissions to the clinical portion of the program utilizing the Human Service Program Manual, Section III, Admissions Process.

POLICY

I. POLICY STATEMENT

Admission into the Human Service Associate Curriculum involves a process which considers a variety of elements including interviews, ACM Work evaluation results, written materials, and past academic records.

II. PROCEDURES

Applicants are assessed on his/her own merits. Each person is considered as a unique individual; therefore, comparisons are not made between applicants. Assessment of the areas which contribute to successful performance in classroom, fieldwork, and employment settings include interpersonal skills; oral and written communication; maturity; motivation; flexibility; access to a support system; realistic career goals; potential to work as a team member; and the ability to balance current work; school; family; and personal responsibilities; and related work, volunteer, or life experience.

III. CHANGES

Substantive changes to this policy require approval by the Board of Trustees; editorial changes, title/position changes, and/or changes to its implementation procedures may be made as required by federal or state mandate and/or institutional need with timely notice to students and employees.