Allegany College of Maryland

ADMISSIONS POLICY
HUMAN SERVICE PROGRAM-FAST TRACK

Approved by Board of Trustees
Revised 10/19/2015

BACKGROUND AND PURPOSE

Applicants interested in the Human Service Program have an option to be evaluated for admissions to the clinical portion of the program utilizing the Fast Track Option.

POLICY

I. POLICY STATEMENT

The Fast Track Option is intended for the academically strong student who has missed the May deadline to enroll in the required pre-requisite course offered in the summer session but who wants to be considered for acceptance into the Fall Clinical program. Students who are accepted for the Fast Track option must demonstrate excellent organizational skills, a strong work ethic, and the time availability to successfully enroll concurrently in 6 credits of clinical classes and the required 3 credit pre-requisite (Sociology 104) during the first semester (Fall) of the Clinical Phase. (Students would have the option to enroll in additional General Education classes, if needed to be full-time.)

II. PROCEDURES

Criteria for Application to Fast Track:

1. Overall GPA of 2.5
2. Core Mix GPA of 3.4 (all sociology, psychology, English writing, and Speech classes)
3. Minimum completion of 12 credits required by the degree
4. References from two Core Mix faculty who can document an above average level of skill in time management, organization, work ethic, written communication, teamwork, and interpersonal relationships (areas all screened in the Traditional Application process student performance in Sociology 104)

Process for Application to Fast Track

1. Interested students complete a screening interview with the Admissions Coordinator of Pre-Allied Health Programs to determine if he/she meets the criteria to apply (as stated above).
2. If approved by the Coordinator, complete the traditional process of three interviews (Program Director, Human Service faculty member, and second year student), a written application, and an autobiography.
3. Application and interviews may begin after the deadline for enrollment in Summer Sociology 104, but the final review and conditional acceptance into the Clinical Phase occurs at the end of July when the traditional student admission process is completed to determine if any seats in the class are available.
4. If accepted into Fast Track, the student will concurrently enroll in Human Service Clinical classes 103 and 123 and Sociology 104 for the fall semester.

5. Full acceptance is granted after completion of Sociology 104 with a “B” or better and Human Service 103 and 123 with a “C” or better.

III. CHANGES

Substantive changes to this policy require approval by the Board of Trustees; editorial changes, title/position changes, and/or changes to its implementation procedures may be made as required by federal or state mandate and/or institutional need with timely notice to students and employees.