

**ALLEGANY COLLEGE MD ASSOCIATE OF APPLIED SCIENCE:  
MEDICAL ADMINISTRATION ASSISTANT**

Students transferring from ACMD with a conferred Associate of Arts or Associate of Science degree will have the GER (General Education Requirement) block of courses met at UMGC (A.A.S. degrees not included). Please see community college advisor for course sequencing.



**UMGC BACHELOR OF SCIENCE: HEALTH SERVICES MANAGEMENT**

<http://www.umgc.edu/transfers-and-credits/community-college-alliances/maryland-community-college-alliances.cfm>

CREDITS	ALLEGANY COLLEGE OF MARYLAND Requirements for Associate Degree	CREDITS	UNIVERSITY OF MARYLAND GLOBAL CAMPUS Requirements for Bachelor's Degree
3	COMP 101 Computer Literacy		IFSM 201 (elective)
3	COMP 107 Introduction to Cybersecurity		CSIA elective
3	ENG 101 Freshman English I		WRTG 112 ( <i>Must be completed with a grade of C- or better</i> )
3	MATH 109 recom'd Mathematics Elective		STAT 200 (Gen Ed Mathematics)
3	MDAA 110 Medical Terminology		Elective
3	MDAA 132 Elements of Human Disease		Elective
3	MDAA 133 Basic Disease Coding		Elective
3	MDAA 135 Basic Procedural Coding		Elective
3	MDAA 150 Computer Software in the Medical Office		CMST elective
3	MDAS 101 Essential Skills for Health Professional		Elective
1	IHLT 101 Mind/Body Skills for Health and Healing		Elective
3	MDAS 101 Introduction to Health Records		Elective
3	MDAS 209 Administrative Medical Assistant		Elective
6	MDAA 212 Applications in Medical Coding		Elective
2	PHED 153 Cardiopulmonary Resuscitation & First Aid		Elective
3	Biological Science Elective		Gen Ed Biological & Physical Science
3	MDAA 213 Principles of Medical Insurance		Elective
3	MDAA 214 Medical Administrative Assistant Practicum		Elective
3	PSYC 101 General Psychology		PSYC 100 (Gen Ed Behavioral / Social Science)
3	SPCH 101 Speech Communication		SPCH 100 (Gen Ed Communications)
<b>60</b>	<b>Total Credits Transferred</b>		
<b>REMAINING UMGC DEGREE REQUIREMENT RECOMMENDED SEQUENCE UPON TRANSFER WITH ASSOCIATE DEGREE</b>			
	LIBS 150, CAPL 398A, or other GenEd course (will be fulfilled by 1 credit of MDAA 150 from ACMD)		---
	PACE 111S or other PACE 111 course		3
	WRTG 111 or other Gen Ed writing course		3
	IFSM 305 (related requirement for the major; Gen Ed computer course)		3UL
	◆ HMG 300 (required for the major)		3UL
	◆ HMG 307 (required for the major)		3UL
	HUMN 100 or other Gen Ed Arts & Humanities		3
	BIOL 103 or other Biological & Physical Lab Science		4
	ARTH 334 or other Gen Ed Arts & Humanities		3
	ECON 103 or other Gen Ed Behavioral / Social Science		3
	◆ HMG 310 (required for the major)		3UL
	◆ HMG 320 (required for the major)		3UL
	◆ HMG 322 (required for the major)		3UL
	◆ HMG 335 (required for the major)		3UL
	WRTG 394 or other upper-level Gen Ed Writing		3UL
	◆ HMG 372 (required for the major)		3UL
	◆ HMG 400 (required for the major)		3UL
	◆ HMG 420 (required for the major)		3UL
	◆ HMG 435 (required for the major)		3UL
	◆ HMG 495 (required capstone course for the major)		3UL
	Elective		2
<b>TOTAL CREDITS REMAINING AT UMGC</b>			<b>60</b>

**NOTES:** Choose any courses to meet 120 credits for degree. Note minimum requirements for upper-level coursework. Complete in last 60 credits along with major and minor courses.

<sup>^</sup>A maximum of 70 credits may transfer to UMGC from a 2 year or community college.

\* course meets content requirement but not upper-level minimum ◆ course in major at UMGC

UL – UL stands for upper-level junior/senior courses (300- or 400- level) & denotes the minimum upper-level credit that must be taken at UMGC for graduation

Courses placed in the ELECTIVES/MINOR section may meet degree requirements depending on which course the student takes from the list of courses offered for the associate's degree. Any credit applied to the associate degree must also meet UMGC's transfer credit policy