

A Guide Through the Scholarship Application Process



IMPORTANT: PLEASE READ BEFORE APPLYING FOR SCHOLARSHIPS

PLEASE NOTE:

SCHOLARSHIPS OFFERED THROUGH THIS CATALOG WILL BE AWARDED DURING THE 2007-2008 ACADEMIC YEAR BUT WILL BE APPLIED TO TUITION/FEES FOR THE 2008-2009 ACADEMIC YEAR; IN OTHER WORDS, STUDENTS BEGIN APPLYING FOR SCHOLARSHIPS ONE YEAR IN ADVANCE.

HOW CAN I FIND THE INFORMATION I NEED ABOUT A PARTICULAR SCHOLARSHIP?

An alphabetical listing of scholarships and the page numbers of scholarships are provided on page 10.

HOW WILL I KNOW IF I AM ELIGIBLE TO APPLY FOR A SCHOLARSHIP?

Each scholarship will have specific requirements listed in the description which must be reviewed by the applicant to determine if he/she is eligible to apply. Therefore, you will need to turn to the page that lists the scholarship description to find this information. For example, some scholarships may require that you live in a particular geographical location; i.e., the tri-state area. Other scholarships may require that you show financial need; i.e., you have applied for federal financial aid through the Financial Aid Office. Still other scholarships may require that you be enrolled in a certain curriculum; i.e., nursing. **PLEASE NOTE: IT IS THE POLICY OF THE FOUNDATION THAT ALL SCHOLARSHIP APPLICANTS AND RECIPIENTS MUST HAVE A MINIMUM GRADE POINT AVERAGE OF 2.0 AT THE TIME OF APPLICATION IN ORDER TO BE ELIGIBLE FOR ANY OF THE FOUNDATION SCHOLARSHIPS, ALTHOUGH SOME SCHOLARSHIPS MAY REQUIRE A HIGHER GRADE POINT AVERAGE.** The following letter grades and numerical grades may be used interchangeably in scholarship descriptions:

4.0	=	A
3.0-3.9	=	B
2.0-2.9	=	C

HOW DO I APPLY?

Any student applying for a scholarship must first apply for admission to the College. An admission's application can be obtained by contacting the Admissions Office at 301-784-5199. (There is no application fee.) Once a student has applied for admission to the College, the student should complete the scholarship application on page 8 of this catalog. This application must have current transcripts attached if one is not already on file in the Admissions Office. An applicant may apply for as many scholarships as desired by following the directions stated on this application.

WHEN SHOULD I APPLY FOR SCHOLARSHIPS?

All of the scholarships listed in this catalog (except Special Scholarships, see page 18) are arranged by application deadline date, with the first deadline being January 31, 2008 (see page A1). Scholarship applications must be received by the deadline date.

HOW ARE SCHOLARSHIP RECIPIENTS SELECTED?

Most scholarship recipients are selected by faculty/staff who are members of the Scholarship Committee. In some cases, the donor of the scholarship will assist in the selection.

PLEASE NOTE:

SCHOLARSHIP SELECTION COMMITTEE MEMBERS RESERVE THE RIGHT TO SELECT OR REJECT ANY AND/OR ALL APPLICATIONS RECEIVED FOR A PARTICULAR SCHOLARSHIP.*

HOW MANY SCHOLARSHIPS CAN I ACTUALLY RECEIVE?

It is the policy of the Allegany College of Maryland Foundation to award no more than three (3) Allegany College of Maryland Foundation scholarships or \$1,500, to one individual. This, however, **does not mean** that the most you may ever receive is \$1,500. For a more detailed explanation with examples, please refer to our policy on page ii.

IF I AM AWARDED A SCHOLARSHIP, DO I AUTOMATICALLY RECEIVE THE AWARD FOR THE SECOND SEMESTER? DO I AUTOMATICALLY RECEIVE THE SAME SCHOLARSHIP THE NEXT YEAR?

No. In order for a scholarship recipient to have an award continued into the second semester (ordinarily initial awards are given during the Fall), the recipient must remain eligible under the particular requirements of the scholarship. For those scholarships which state in their descriptions that continuation into the second year is possible, students must reapply.

* Officers and Directors of the Allegany College of Maryland Foundation Board, full-time faculty and staff of Allegany College of Maryland and their immediate family members are not eligible for Allegany College of Maryland Foundation Scholarships.



Scholarship Application Directions



For Academic Year 2008-2009*

* *The scholarships in this catalog will be awarded during academic year 2007-2008 and will be applied to tuition/fees during the 2008-2009 academic year.*

In order to be eligible to apply for any scholarships administered by the Allegany College of Maryland Foundation, **you must first complete a college admissions application** and forward it, along with a **copy of your high school transcript**, to the Admissions Office. Once you have done this, you are ready to apply for scholarships.

1. After reading through the scholarship descriptions in the catalog to determine for which scholarships you are eligible to apply (see pages A1 - H), please photocopy the application making as many copies as necessary. **You are required to submit one application for each scholarship for which you are applying.**
2. Please complete the application in its entirety. **When writing the essay, please be sure to address any specific requirements that were indicated in the scholarship description. See suggested information to include in essay on page 7.** For example, if the criteria for a certain scholarship indicates that the student must be full-time in a particular program area, please indicate what your intentions are for next year; i.e., "I am planning to enroll full-time in the Fall in the criminal justice program." A separate essay can be attached to the application.
3. Once the application has been completed, please review the checklist on page 6 to make sure you have provided all necessary information.
4. Applications should then be returned to:

Allegany College of Maryland Foundation
12401 Willowbrook Road, SE
Cumberland, MD 21502-2596

REMEMBER:

High School and/or college transcripts must accompany this application if one is not on file in the Admissions Office. If applicant has completed at least one semester of college credits at Allegany College of Maryland within five years of application, college transcript need not accompany application.

If you have any questions, please contact the Foundation Office at 301-784-5200.

Scholarship Application Checklist



Have you. . .

- applied for admission to Allegany College of Maryland?
- submitted your high school and/or college transcript to the Allegany College of Maryland Admissions Office?
- signed and dated each scholarship application you are submitting?
- enclosed a scholarship application/essay for **EACH** scholarship for which you are applying?
(essay may be typed on separate sheet and attached)



*Some suggested bits of information to
include in your scholarship essay....*



✓ **Personal History**

- Name
- Currently a senior at _____ High School.
- Cumulative grade point average and types of classes taken.
- School activities and extracurricular activities (experiences, levels of achievement, etc.)

✓ **Very Near Future Goals**

- Attend college in _____ program.
- Why do you think this is “right” for you.
- What you will gain from college experience (training).

✓ **Distant Future Goals**

- Why are you a good investment?
- What contribution will you return to the community.

✓ **Close/Wrap-Up**

- Thank scholarship selection committee for their time and consideration.

REMEMBER: Include any specific requirements that are indicated in the scholarship description!!!!

