

Dear Colleagues,

Thank you for all that you do to support our students and our college. As we enter the second half of our fall semester, I encourage you to:

- **Claim your \$100 financial incentive.** Complete the [Vaccination Incentive Application](#) online or at the HR office in CC-168 by November 12. Your application with proof of vaccination automatically enters you for a chance to **win \$1,000** on November 15. Five awards of \$1,000 will be made just in time for the holidays.
- **Review and share our new [COVID FAQs](#).** In this new resource, we've tried to anticipate students' concerns, from the purpose of attestation forms to questions about Clery Notices. Please review the Frequently Asked Questions and share with your students.
- **Attend an Employee Forum.** Members of our COVID-19 Command Team will host a [Q&A on October 21 at 2 p.m.](#) to provide important updates and address concerns. Please join us.
- **Encourage degree completion.** It's critical that we do everything we can to keep our students on track to degree completion. Please connect current students with the resources they need (tutoring, student counseling, study labs, emergency grants, etc.) to complete the fall semester and continue with us for the spring semester. Spring registration opens November 1 with additional HEERF III student emergency grant monies available.
- **Help prevent a third "COVID Spring" semester.** Like you, I'd welcome a semester with limited or no COVID protocols. That's only possible if we boost our vaccination rates to reduce or prevent community transmission on campus. If you're already vaccinated, please get a vaccine booster if you're eligible. If you're unvaccinated, it's not too late to change your mind.
 - Speak with me privately about your concerns, talk with your health care provider, or contact your local health department for vaccine information.
 - Ask a vaccinated friend or trusted colleague to accompany you to your vaccination appointment.
 - Please do it for yourself, our ACM family (especially our exhausted Intake Coordinators and Command Team members), our students, and our community.

Nothing about this past year and a half has been ideal. Yet despite all that we've encountered as an institution, I'm proud of our unyielding commitment and dedication to our students and I'm grateful to our entire ACM family. Your efforts to make our college a better place, even on the most challenging of days, are deeply appreciated.

As always, if you have any questions or concerns, please connect with your supervisor or contact my office for additional assistance.

Stay safe and be well,

Dr. B.