

Dear [Student's Name],

Welcome to start of the Spring 2022 semester. Whether it's your first or final semester with us, we're here for you and glad that you chose ACM.

This semester we promise to:

1. Do all that we can to keep you healthy, safe, and informed so you can **learn, grow, and achieve your goals**.
2. **Be adaptable in all that we do**, providing flexible options for learning as well as accommodations.
3. Encourage **academic excellence and connection through access** to academic services, resources, mental health support, and resilience-building activities.

WHAT YOU CAN DO TO PROTECT YOURSELF:

1. Review our [COVID-19 health and safety policies](#).
2. Get fully vaccinated or receive your booster shot.
 - a. Vaccines and boosters are free and readily available.
 - b. [Find a vaccination clinic near you](#).
3. Prevent campus spread.
 - a. [Self-check](#) for symptoms daily.
 - b. Wear your face mask properly indoors in the presence of others. (It's required.)
 - c. Stay 6 feet (the length of a bicycle) away from others *whenever* possible.
 - d. Wash your hands frequently and use hand sanitizer.
 - e. Learn more [tips](#).
4. Report symptoms, exposures, and positive COVID-19 tests.
 - a. Stay home if you're experiencing COVID-19 symptoms, been exposed to COVID-19, or tested positive for COVID-19.
 - b. Report your illness immediately by calling 301-784-5061 or emailing covidreports@allegany.edu.
 - c. Contact your instructors to stay on track.

Our [plans for the Spring 2022](#) may be adjusted due to the pandemic. I'll continue to reach out throughout the semester to update you. If there's anything you'd like me to address in a future email or if you have questions, please email info@allegany.edu or call 301-784-5005.

Warm regards,

Dr. Cynthia Bambara

President, Allegany College of Maryland